

WARRIOR RUN BOROUGH

496 Front Street

Warrior Run, Pennsylvania 18706

Phone: (570) 823-3301 | Fax: (570) 235-6911

Email: wrboro@ptd.net

Council Meeting Minutes

September 8, 2025

Notice: This meeting will be electronically recorded.

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval / Minutes of Previous Meeting

Approval / Treasurer Report from Previous Month

Communications

Public Comment on Tonight's Agenda

Old Business

New Business

Attorney Aregood Report

Police Report

Mayor's Report

Public Comment

Final Comment

Adjournment

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Roll Call	Present	Not Present
Council Members:		
John Quinn, President	<u> X </u>	<u> </u>
Sandy Wegrzynowicz, Vice-President	<u> X </u>	<u> </u>
Richard Kratz	<u> X </u>	<u> </u>
Matt Pilch	<u> X </u>	<u> </u>
Larry Carbohn	<u> X </u>	<u> </u>
Other Attendees:		
Solicitor, Attorney Patrick Aregood	<u> X </u>	<u> </u>
Mayor, Tom Shypulefski	<u> X </u>	<u> </u>
Secretary, Donna Tudgay	<u> X </u>	<u> </u>

A motion to approve August 11, 2025, Council Meeting Minutes.

1st motion made by: MP

2nd motion made by: SW

	Yes	No	Abstain
S. Wegrzynowicz	<u> X </u>	<u> </u>	<u> </u>
R. Kratz	<u> X </u>	<u> </u>	<u> </u>
M. Pilch	<u> X </u>	<u> </u>	<u> </u>
L. Carbohn	<u> X </u>	<u> </u>	<u> </u>
J. Quinn	<u> X </u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

A motion to approve the Treasurer’s report from August 1, 2025, through August 31, 2025.

1st motion made by: MP

2nd motion made by SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u> </u>	<u> </u>
R. Kratz	<u> </u>	<u> </u>	<u>X</u>
M. Pilch	<u>X</u>	<u> </u>	<u> </u>
L. Carbohn	<u>X</u>	<u> </u>	<u> </u>
J. Quinn	<u>X</u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

Communications

Mrs. Jeanette Sims, Slope Street resident, passed away on August 17, 2025.

ON 08/25/2025, Warrior Run Borough received the Independent Auditor’s Report, from the Auditor General office, regarding the Liquid Fuels Tax Fund for calendar year 2024. The report determined the information provided was in accordance with the criteria outlined in the report and Pennsylvania Department of Transportation Publication 9. This report is a matter of public record and is available online at www.PaAuditor.gov.

Public Comment on Tonight’s Agenda - None

Old Business

On 08/18/2025, a Notice to Proceed letter was sent by PennEastern Engineers, LLC, to RLE Enterprises, Moscow, PA, on behalf of the Warrior Run Borough for the 2025 Community Development Program, Chestnut Street Road and Storm Sewer Improvement, Phase II. The contract time under the contract will commence on 08/25/2025 and will be completed within 90 consecutive days, weather permitting. The anticipated date of completion is 11/22/2025.

1. A motion is needed to ratify payment in the amount of \$19.00, to the law firm Marshall Dennehey for services rendered July 1, 2025, through July 31, 2025, in the civil action suit by resident Herbert Wootton against Warrior Run Borough, to be paid from the General Fund.

1st motion made by: MP

2nd motion made by: RK

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

2. A motion is needed to ratify payment in the amount of \$110.00, to PennEastern Engineers, LLC for professional services rendered July 1, 2025, through July 31, 2025, in the civil action suit by resident Herbert Wootton against Warrior Run Borough, to be paid from the General Fund.

1st motion made by: MP

2nd motion made by: RK

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

New Business

1. A motion to approve Resolution 02-2025, Luzerne County 2025 Hazard Mitigation Plan Update. The plan was last updated in 2020. The resolution is Warrior Run Borough's adoption of the Luzerne County 2025 Hazard Mitigation plan, as the official Hazard Mitigation Plan for Warrior Run Borough (see next page):

1st motion made by: LC

2nd motion made by: RK

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u> </u>	<u> </u>
R. Kratz	<u>X</u>	<u> </u>	<u> </u>
M. Pilch	<u>X</u>	<u> </u>	<u> </u>
L. Carbohn	<u>X</u>	<u> </u>	<u> </u>
J. Quinn	<u>X</u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

**Luzerne County 2025 Hazard Mitigation Plan Update
Municipal Adoption Resolution**

Resolution No. 02-2025

Warrior Run Borough, Luzerne County, Pennsylvania

WHEREAS, the Warrior Run Borough, Luzerne County, Pennsylvania is most vulnerable to natural and human-caused hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, the Warrior Run Borough acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Luzerne County 2025 Hazard Mitigation Plan Update has been developed by the Luzerne County Department of Planning & Zoning and Luzerne County Emergency Services in cooperation with other county departments, local municipal officials, institutional stakeholders, and the citizens of Luzerne County, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Luzerne County 2025 Hazard Mitigation Plan Update, and

WHEREAS, the Luzerne County 2025 Hazard Mitigation Plan Update recommends mitigation activities that will reduce losses to life and property affected by both natural and human-caused hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the Warrior Run Borough:

- The Luzerne County 2025 Hazard Mitigation Plan Update is hereby adopted as the official Hazard Mitigation Plan of the Warrior Run Borough, and
- The respective officials and agencies identified in the implementation strategy of the Luzerne County 2025 Hazard Mitigation Plan Update are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this _____ day of _____, 202_

ATTEST: Warrior Run Borough

By _____

By _____

By _____

2. A motion to approve Resolution 03-2025, 2026 Luzerne County Local Share Assessment (LSA) Grant, for the Upper Beaumont Street Project (road improvement/paving) (see next page).

1st motion made by: LC

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

BOROUGH OF WARRIOR RUN

RESOLUTION NO. 03 - 2025

AUTHORIZED OFFICIAL RESOLUTION

Be it RESOLVED, that the Borough of Warrior Run of Luzerne County hereby requests a Luzerne County Local Share Assessment grant of \$ \$197,659.00 from the Commonwealth Financing Authority to be used for Upper Beaumont Street Improvements Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate John Quinn, President of the Borough of Warrior Run Council and Sandy Wegrzynowicz, Vice-President of the Borough of Warrior Run Council as the official(s) to execute all documents and agreements between the Borough of Warrior Run and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Donna Tudgay, duly qualified Secretary of the Borough of Warrior Run, Luzerne County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of Resolution duly adopted by a majority vote of the Borough of Warrior Run at a regular meeting held September 8, 2025 and said Resolution has been recorded in the Minutes of the Borough of Warrior Run and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Warrior Run, this

8th day of September, 2025.

Borough of Warrior Run

Name of Applicant

Luzerne County

County

Donna Tudgay, Secretary of the Borough of Warrior Run

3. A motion to approve scheduling Rotor Rooter for semi-annual maintenance of the Hanover Street Pump Station. Maintenance was last performed on 03/20/2025 at a cost of \$2,060.00, paid from the Sewer Fund.

1st motion made by: MP

2nd motion made by: LC

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u> </u>	<u> </u>
R. Kratz	<u> </u>	<u>X</u>	<u> </u>
M. Pilch	<u>X</u>	<u> </u>	<u> </u>
L. Carbohn	<u>X</u>	<u> </u>	<u> </u>
J. Quinn	<u>X</u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

4. A motion to ratify payment, in the amount of \$1,635.00* to Pumping Solutions of Wilkes-Barre, for professional services rendered during the month of August 2025 for the Hanover Street Pump Station, to be paid from the Sewer Fund. (*This amount includes the August 2025 monthly inspection fee of \$385.00).

1st motion made by: LC

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u> </u>	<u> </u>
R. Kratz	<u>X</u>	<u> </u>	<u> </u>
M. Pilch	<u>X</u>	<u> </u>	<u> </u>
L. Carbohn	<u>X</u>	<u> </u>	<u> </u>
J. Quinn	<u>X</u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

5. A motion to approve Pumping Solutions of Wilkes-Barre to perform professional services at the Hanover Street Pump Station an additional hour per week, starting in September 2025. The current monthly inspection rate is \$385.00; the new monthly fee will increase to \$605.00 per month (\$55.00 per week increase), to be paid from the Sewer Fund.

1st motion made by: MP

2nd motion made by: LC

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u> </u>	<u> </u>
R. Kratz	<u> </u>	<u>X</u>	<u> </u>
M. Pilch	<u>X</u>	<u> </u>	<u> </u>
L. Carbohn	<u>X</u>	<u> </u>	<u> </u>
J. Quinn	<u>X</u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

6. A motion to approve an application for re-employment for Sean Burrige, as a per diem employee of the Warrior Run Borough Street Department at the prior hourly rate of \$15.50/hour, effective 08/25/2025.

1st motion made by: MP

2nd motion made by: RK

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u> </u>	<u> </u>
R. Kratz	<u>X</u>	<u> </u>	<u> </u>
M. Pilch	<u>X</u>	<u> </u>	<u> </u>
L. Carbohn	<u> </u>	<u> </u>	<u>X</u>
J. Quinn	<u> </u>	<u> </u>	<u>X</u>

Motion passed X

Motion failed

7. A motion to approve payment, in the amount of \$238.74, to the following newspapers* for legal advertisements published in August 2025, to be paid from the General Fund. (*Citizens Voice total amount due: \$121.10; *Times Leader total amount due \$117.64).

1st motion made by: LC

2nd motion made by: SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u> </u>	<u> </u>
R. Kratz	<u> </u>	<u>X</u>	<u> </u>
M. Pilch	<u>X</u>	<u> </u>	<u> </u>
L. Carbohn	<u>X</u>	<u> </u>	<u> </u>
J. Quinn	<u>X</u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

Attorney Aregood Report

A hearing is scheduled tomorrow (09/09/2025) at 9AM at Magistrate Halesay's office regarding property maintenance for Herbert Wootton.

Attorney Aregood stated there are two pieces of business for discussion with the Council and requested an Executive Session, at the end of this meeting.

Attorney Aregood notified the Council a bankruptcy was served upon Warrior Run Borough by a Warrior Run Borough resident. There does not appear to be any items outstanding; if there were outstanding debts, Chapter 7 was filed, therefore, the Borough would not be able to proceed with any collection activity on the outstanding items.

Police Report - Month of August 2025 - Report on file

Mayor Report

School is now back in session. Be mindful of students, crossing guards & buses when traveling through the borough. Speed minders are in place to remind drivers of the speed limit which is 25 M.P.H.

As of this morning per Elite Revenue, the Upset Sale Auction scheduled for September 18, 2025, list the properties of 525-527 Front Street and a few Wootton properties. The owners of the properties have until the day before the sale to make proper restitutions.

Mr. Wootton's hearing for property maintenance is scheduled with the Magistrate's office. Attorney Aregood & Code Officer Greg Gulick will represent the borough.

Condolences to the Sims' family. Jeanette Sims passed away recently. She was among one of the oldest living residents living in the Borough. She will be sadly missed.

A motion to accept Attorney Aregood's Report, Police Report, and Mayor's Report.

1st motion made by: RK

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz	<u> X </u>	<u> </u>	<u> </u>
R. Kratz	<u> X </u>	<u> </u>	<u> </u>
M. Pilch	<u> X </u>	<u> </u>	<u> </u>
L. Carbohn	<u> X </u>	<u> </u>	<u> </u>
J. Quinn	<u> X </u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

Executive Session

Final Comment

Councilman Kratz stated a police report was filed against him by Councilman Carbohn. The Solicitor and Council President stated the issue is a personal matter and will not be discussed.

Public Comment

Resident J. Gordon stated speeding in this town is out of control. There are two things about this issue 1) Can the flashing speed sign currently placed coming down onto Front Street be put further down on Front Street or can a second sign be obtained and placed on Front Street? CR: The Mayor will look into it; one concern is the sign must be chained to a telephone pole on private property. 2) There is a resident, who lives on the corner of Hanover/Front Street, who speeds in the morning. The person (who was named) speeds right out of his driveway. Resident/School Crossing Guard K. Fine concurred with Resident Gordon and stated she witnessed the resident almost hitting a little bus; this was reported it to police, including the license plate number of the car the person was driving and where the person was coming out of. A question was raised about providing camera footage to the police of the person; unfortunately, the camera does not capture this part of the intersection; when the camera is moved, there is no longer a view of the playground and surrounding area. The Mayor will pursue this issue with the Hanover Township police; it was clarified this issue occurs every morning around 7 AM and in the afternoon, between 2:30 to 3:00 PM. The person does not adhere to stop signs or speed limits.

Resident D. Peipho, stated moved to Borough in August, inquired if there is a noise ordinance at night; can something be done with the ATVs/motorcycles that buzz up and down Hanover Street (some as late as 2 AM). CR: It is an ongoing situation on a number of streets in town; the police will not sit and wait for people to do this and they will not chase people on these type of vehicles (do not want to be responsible if someone gets injured). If someone is playing loud music, there is an ordinance for this type of disturbance. Residents can call 911 to report the issue and they will have it on record, but unfortunately, the people are gone before anyone can respond to the complaint.

Resident D. Tudgay addressed the Council regarding the following:

I am addressing the Council tonight on an ongoing situation regarding the use of personal social media accounts by elected officials for what appears to be official municipal communication. In August, an elected official's personal social media page was used as a means of harassing members of the council and borough street department, to perform activities within the borough (specifically playground maintenance), and activities which benefitted the councilman (tree debris removal), without the full consent of the council. Activities completed were paid for by taxpayer's money.

In my opinion, it appears members of the council are condoning the use of a public social media page to have items addressed in the borough, without vetting the entire council, and without regard to all taxpayer's having input into how taxpayer money should be spent within the community. Using personal social media pages to discuss and rant over municipal issues raises several important questions and potential legal liabilities for the municipality. The lines between personal and official use are becoming increasingly blurred. I am again urging the Council to adopt a comprehensive social media policy, to ensure transparency, protect the rights of citizens and to minimize potential legal risks for the Borough. By establishing such a policy, hopefully the municipality can effectively leverage the benefits of social media while mitigating associated risks.

Another topic I would suggest the Council take under consideration is a resolution regarding an attendance policy for Council members. As a taxpayer of this community, I do not think it is unreasonable to not pay someone who is not attending scheduled meetings; the meetings are scheduled a year in advance, and the schedule is posted on the Borough website and published in the local newspapers (at taxpayer's expense).

Thank you for your time and consideration of both matters.

Councilman Kratz inquired on the fire truck; it has been discussed at a couple of work sessions about getting rid of it and asked when will it be on an agenda. Council President stated the issue does not need to be on the agenda; discussion regarding options of what to do with the fire truck is the next thing. Council President stated he would like to task Councilman Kratz with finding

options/researching this issue. Councilman Kratz indicated he would donate it back to the fire department; Council President stated the fire department is not interested in the fire truck. They would be in the same situation the Borough is in finding out how to get rid of it. Attorney Aregood stated the fire truck is an asset of the community; it would be better if the truck were sold rather than donated. There is no immediate rush at the current time to get rid of it (insurance is paid throughout the next 9 months). Councilman Kratz indicated he would investigate what options there may be.

Motion to adjourn

1st motion made by: LC

2nd motion made by: SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

Donna Tudgay, Secretary
Submitted: 09/08/2025