

# **WARRIOR RUN BOROUGH**

**496 Front Street**

**Warrior Run, Pennsylvania 18706**

**Phone: (570) 823-3301 | Fax: (570) 235-6911**

**Email: wrboro@ptd.net**

## **Council Meeting Minutes**

**October 14, 2025**

Notice: This meeting will be electronically recorded.

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval / Minutes of Previous Meeting

Approval / Treasurer Report from Previous Month

Communications

Public Comment on Tonight's Agenda

Old Business

New Business

Attorney Aregood Report

Police Report

Mayor's Report

Public Comment

Final Comment

Adjournment

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## Council Meeting Minutes

### October 14, 2025

Notice: This meeting will be electronically recorded.

Roll Call	Present	Not Present
<b>Council Members:</b>		
John Quinn, President	<u>  X  </u>	<u>      </u>
Sandy Wegrzynowicz, Vice-President	<u>  X  </u>	<u>      </u>
Richard Kratz	<u>  X  </u>	<u>      </u>
Matt Pilch	<u>  X  </u>	<u>      </u>
Larry Carbohn	<u>  X  </u>	<u>      </u>
<b>Other Attendees:</b>		
Solicitor, Attorney Patrick Aregood	<u>  X  </u>	<u>      </u>
Mayor, Tom Shypulefski	<u>  X  </u>	<u>      </u>
Secretary, Donna Tudgay	<u>  X  </u>	<u>      </u>

A motion to approve September 8, 2025, Council Meeting Minutes.

1<sup>st</sup> motion made by:   MP  

2<sup>nd</sup> motion made by:   SW  

	Yes	No	Abstain
S. Wegrzynowicz	<u>  X  </u>	<u>      </u>	<u>      </u>
R. Kratz	<u>  X  </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>  X  </u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>  X  </u>	<u>      </u>	<u>      </u>
J. Quinn	<u>  X  </u>	<u>      </u>	<u>      </u>

Motion passed   X  

Motion failed

A motion to approve the Treasurer’s report from September 1, 2025, through September 30, 2025.

1<sup>st</sup> motion made by: LC

2<sup>nd</sup> motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>X</u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X

Motion failed       

## Communications

The Commonwealth Financing Authority (CFA) quarterly meeting was rescheduled from 09/16/2025 to 11/18/2025. Warrior Run Borough is waiting for the 2025 Statewide LSA Grant /Front Street Project approval from CFA. The grant application was submitted in November 2024.

On 10/01/2025, Warrior Run Borough received a notification of payment in the amount of \$185.92, from the Pennsylvania Department of Revenue, for the 2024 Public Utility Realty Tax (PURTA) Distribution.

Mr. Clarence Cronauer III, Beaumont Street resident, passed away on October 7, 2025.

On 10/08/2025, Warrior Run Borough received a letter, from the Pennsylvania Department of Transportation, of the estimated Liquid Fuels allocation for 2026 is \$15,712.02. This is a decrease in the amount of \$257.52 from 2025 (prior year received \$15,969.54).

## Public Comment on Tonight’s Agenda - None

## Old Business

On 09/18/2025, Warrior Run Borough submitted the application for the 2026 Local Share Assessment (LSA) Grant (Luzerne County) from the PA Department of Community & Economic Development (DCED), for the Warrior Run Borough Upper Beaumont Street Improvements Project.

## New Business

1. A motion to issue a check to the Warrior Run Volunteer Fire Company in the amount of \$2,914.52, to paid from the General Fund. This is the annual distribution from the PA State Volunteer Fire Relief Association (VFRA) in accordance with Act 205 of 1984; the money was direct deposited into the Warrior Run Borough's General Fund (on 09/17/2025) for this distribution.

1<sup>st</sup> motion made by:   RK  

2<sup>nd</sup> motion made by:   LC  

	Yes	No	Abstain
S. Wegrzynowicz	<u>  X  </u>	<u>      </u>	<u>      </u>
R. Kratz	<u>  X  </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>  X  </u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>  X  </u>	<u>      </u>	<u>      </u>
J. Quinn	<u>  X  </u>	<u>      </u>	<u>      </u>

Motion passed   X  

Motion failed

2. A motion to approve an hourly rate increase from \$15.50/hour to \$16.00/hour, for Sean Burridge, per diem employee of the Warrior Run Borough Street Department, effective 10/06/2025. (The employee was rehired on 08/25/2025 at prior rate of \$15.50/hour.)

1<sup>st</sup> motion made by: MP

2<sup>nd</sup> motion made by: RK

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>X</u>	<u>      </u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>      </u>	<u>      </u>	<u>X</u>
J. Quinn	<u>      </u>	<u>      </u>	<u>X</u>

Motion passed X

Motion failed       

3. A motion to ratify payment to Valley Power Equipment in the amount of \$316.64, for repair of the Cub Cadet riding mower (cost \$247.65/new drive belt and installation) and supplies (cost \$68.99/STIHL trimmer line), to be paid from the General Fund.

1<sup>st</sup> motion made by: MP

2<sup>nd</sup> motion made by: LC

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>X</u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X

Motion failed

4. A motion to approve the purchase/installation of a blade spindle assembly, from Valley Power Equipment for the Cub Cadet riding mower, to be paid from the General Fund. (approximate cost of assembly is \$175.00, labor cost to be determined)

1<sup>st</sup> motion made by: LC

2<sup>nd</sup> motion made by: SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>X</u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X

Motion failed       

5. A motion to authorize and direct the Council President and Borough Secretary to execute and deliver the certification and request payment, to PennEastern Engineers on behalf of the municipality to RLE Enterprises, for approved project costs in the amount of \$86,140.80. The payment will be made from the General Fund, upon receipt of the check (and deposit) from the Luzerne County Community Development Project (re: Warrior Run Borough 2025 Community Development Program, Chestnut Street Road and Storm Sewer Improvements Project/Phase II).

1<sup>st</sup> motion made by: SW

2<sup>nd</sup> motion made by: LC

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>X</u>	<u>      </u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X

Motion failed

6. A motion to approve an application for disability parking, for resident Karen Homnack, at 518 Orchard Street. The resident has completed the application, provided a copy of the disability placard and provided payment in the amount of \$125.00 to Warrior Run Borough for the pole and sign.

1<sup>st</sup> motion made by: MP

2<sup>nd</sup> motion made by: LC

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

7. A motion to ratify payment to Pumping Solutions of Wilkes-Barre in the amount of \$1,045.00\*, for maintenance/repair to the Hanover Street Pump Station in the month of September 2025, to be paid from the Sewer Fund. (\*This amount includes the \$605.00 monthly maintenance fee.)

1<sup>st</sup> motion made by: LC

2<sup>nd</sup> motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	_____	<u>X</u>	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

8. A motion to ratify payment, in the amount of \$917.00 to Wyoming Valley Sanitary Authority (WVSA), for billing for the 2nd Q 2025 Warrior Run Borough O & M Account, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: LC

2<sup>nd</sup> motion made by: SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>X</u>	<u>      </u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X

Motion failed       

9. A motion to ratify payment, in the amount of \$1,244.92\* to IT Department LLC, for the purchase of a new desktop computer and upgrade a laptop/2<sup>nd</sup> desktop computer for the Warrior Run Borough Municipal office, to be paid from the General Fund. (\*This fee includes remote work performed prior to new desktop configuration (files backed up, software removed and email boxes cleanup).

1<sup>st</sup> motion made by: MP

2<sup>nd</sup> motion made by: SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>X</u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X

Motion failed

10. A motion to approve payment, in the amount of \$7,500.00 to Ed Krasavage Construction Inc., for storm drain inlet removal and installation of a new inlet (with new frame and grate) on Orchard Street (including repaving blacktop complete with tar sealing around the new inlet), to be paid from the General Fund.

1<sup>st</sup> motion made by: MP

2<sup>nd</sup> motion made by: LC

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

## Attorney Aregood Report

Attorney Aregood reported the trailer at the rear of 498 Beaumont Street (due to 911 was inquiring on a new address) is a matter going before the magistrate to have it removed. In addition, there is a question whether the structure is being taxed by Warrior Run Borough (the land and house are taxed, the status of the structure is being researched).

A Right-to-Know inquiry was received by the Borough regarding the Wren Kitchen property, inquiring whether Warrior Run Borough maintained records regarding the construction of the structure and the regulations associated with it. The response provided to the inquiry was the information is within the annals of Hanover Township went it was built; guidance was provided to contact Hanover Township for further information.

A discussion was held today with the Attorney (Greco) representing Warrior Run Borough in the Wootton matter. Attorney Aregood was assured the depositions of Mr. Wootton are on track and will be held at Attorney Greco's office. Attorney Greco was looking for records and site plans for the work area, which the Borough does not have. The Borough has never maintained such items; this has been

communicated to Attorney Greco's office; the depositions will proceed without these items.

## **Police Report** - Month of September 2025 - Report on file

## **Mayor Report**

Mr. Wootton was found guilty of property maintenance violations with the Magistrate's office. Mr. Wootton was placed on a payment schedule unless he appeals verdict.

Reminder, fall is upon us, until the time changes, sunrise is later and sunset appears earlier. School students and children may be difficult to view. Please slow down to save a life.

Due to the state budget impasse, all grants and monetary allocations for past grant submissions are on hold. The 2024 Grant submissions are not being voted on until November 2025.

A motion to accept Attorney Aregood's Report, Police Report, and Mayor's Report.

1<sup>st</sup> motion made by:   RK  

2<sup>nd</sup> motion made by:   SW  

	Yes	No	Abstain
S. Wegrzynowicz	<u>  X  </u>	<u>      </u>	<u>      </u>
R. Kratz	<u>  X  </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>  X  </u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>  X  </u>	<u>      </u>	<u>      </u>
J. Quinn	<u>  X  </u>	<u>      </u>	<u>      </u>

Motion passed   X  

Motion failed

## Final Comment

Councilman Kratz stated the alley ditch (Elm Street) needs maintenance.  
CR: Will get to it when it can be done.

Councilman Kratz stated he wants it on record, regarding the water on Hanover Street coming down the sidewalk and when it freezes and someone gets hurt, the Borough was informed about it. Council President stated he spoke with PennDOT, who stated they stated to Mr. Kratz, there is nothing they can do at this time. Councilman Kratz agreed with the statement, yes, PennDOT cannot do anything because it is not their problem. Council President stated PennDOT also stated that road is not permitted and the Borough can block the road off. Councilman Kratz stated if it is not permitted, you do not want to open that can of worms. Councilman Carbohn stated it doesn't affect anyone but Councilman Kratz if the road were closed; Councilman Kratz disagreed and stated it affects anyone who uses the road; it does not affect him because he can go through his yard-he stated he has line of sight and already has the ok from PennDOT if he wanted to put a driveway in.

Councilman Kratz stated he does not know how anyone can approve the Treasurer's Report when it is received 5 minutes before the meeting. He stated it used to be available at the Work Session meetings and then there would be a week to review it prior to the council meeting. The secretary stated she cannot attest to what he received at work sessions before she has been with the Borough (4 years) and this issue has been addressed with Councilman Kratz at prior meetings. The bank statements are available on the 1<sup>st</sup> of each month and are provided to our bookkeeper to prepare the prior month's financial statements. Because the work sessions sometimes are on the same date as the statements become available, the financial information is not available for the work session. The secretary reiterated she is not the bookkeeper; bills are presented on the agenda and voted on at meetings. Councilman Kratz stated there are other items he is looking for besides the financial information; he stated he used to get reports directly from WVSA (O&M reports) and would like to see other information. The secretary stated she doesn't have an issue providing him with information he requests; make an appointment and items will be provided for review. Councilman Kratz stated he will be down on Thursday and is not completing a right to know form; the secretary stated if he is taking copies of

documents he will be completing the form; Councilman Kratz indicated he is not taking or asking for copies of anything.

Mayor Shypulefski stated it was noted an item discussed at the 10/06/2025 Work Session was inadvertently omitted from tonight's agenda. The Council discussed and verbally approved the request; the following item will be on next month's meeting for ratification:

A motion is needed to ratify payment, in the amount of \$200.00 to Hanover Area School District as a donation toward the purchase of lighted stop signs for crossing guards, to be paid from the General Fund.

Councilman Carbohn stated with the ongoing maintenance and repair of the Hanover Street Pump Station, money needs to be collected from residents who are in arrears for payments to the O&M account. What can the Borough do to implement a water shutoff policy after all attempts have been made to collect past due money from residents? It is not fair to residents who make timely payments. Attorney Aregood stated the ordinance was written and it was put on the back burner. The ordinance can be reinstated; however, shutting the water off is not going to bring in the revenue. There was an outstanding issue with WWSA does not have a signed contract from the water company and Borough. The contract was completed by the Borough with the water company; the water company changed some language in the contract after the Borough signed it. We signed it again, sent it back and we have not heard anything further. Attorney Aregood stated the water company does not like to shut water services off; however, the Borough does not have any other alternatives to make people pay their outstanding balances. Per further discussion between Council and Attorney Aregood, WWSA will be contacted tomorrow to reinstate sending letters to residents who are in arrears for payment to the Warrior Run Borough Sewer O&M Account.

Councilman Wegrzynowicz inquired if the Thiemann matter went to court this month; Attorney Aregood stated no. He was found guilty and appealed; another hearing will be held at the county courthouse in front of a judge. The Borough has not received any other notice as of today.

**Public Comment - None**

## Motion to adjourn

1<sup>st</sup> motion made by:   RK  

2<sup>nd</sup> motion made by:   SW  

	Yes	No	Abstain
S. Wegrzynowicz	<u>  X  </u>	<u>      </u>	<u>      </u>
R. Kratz	<u>  X  </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>  X  </u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>  X  </u>	<u>      </u>	<u>      </u>
J. Quinn	<u>  X  </u>	<u>      </u>	<u>      </u>

Motion passed   X  

Motion failed       

Donna Tudgay, Secretary  
Submitted: 10/14/2025