

WARRIOR RUN BOROUGH

496 Front Street

Warrior Run, Pennsylvania 18706

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Council Meeting Minutes

Monday, March 14, 2022

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval

Minutes of Previous Meeting

Approval of Previous Month

Treasurer Report

Communications

Old Business

New Business

Attorney Patrick J. Aregood Report

Police Report

Mayor's Report

Public & Final Comment

Adjournment

Council Meeting Agenda Monday March 14, 2022

Roll Call **Present** **Not Present**

Council Members:

Sandy Wegrzynowicz	<u> </u>	<u> X </u>
Sharon Wengren, Vice-President	<u> X </u>	<u> </u>
Matt Pilch	<u> X </u>	<u> </u>
John Quinn	<u> X </u>	<u> </u>
Larry Carbohn, President	<u> X </u>	<u> </u>

Other Attendees:

Mayor, Tom Shypulefski	<u> X </u>	<u> </u>
Attorney, Patrick Aregood	<u> X </u>	<u> </u>
Treasurer, Karen Hazleton	<u> X </u>	<u> </u>
Secretary, Donna Tudgay	<u> X </u>	<u> </u>

A motion to approve the minutes from February 14, 2022, Meeting:

1st motion made by: MP

2nd motion made by S. Wengren

	Yes	No	Abstain
S. Wegrzynowicz	<u> </u>	<u> </u>	<u> </u>
S. Wengren	<u> X </u>	<u> </u>	<u> </u>
M. Pilch	<u> X </u>	<u> </u>	<u> </u>
J. Quinn	<u> </u>	<u> </u>	<u> X </u>
L. Carbohn	<u> X </u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

A motion to approve the Treasurer’s report from February 1, 2022 through February 28, 2022.

1st motion made by: S. Wengren 2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz	<u> </u>	<u> </u>	<u> </u>
S. Wengren	<u> X </u>	<u> </u>	<u> </u>
M. Pilch	<u> X </u>	<u> </u>	<u> </u>
J. Quinn	<u> </u>	<u> </u>	<u> X </u>
L. Carbohn	<u> X </u>	<u> </u>	<u> </u>

Motion passed X Motion failed

February 2022 Financial Review was provided by Karen Hazleton, Treasurer.

- Karen asked if the members like the notebooks provided at last week’s work session; council members concurred they like the format.
- Also, a report for February was provided in addition to a report for January through February 2022 for comparison/review.
- The month of February shows a solid balance sheet; the current ratio is phenomenal.
- Earnings were retained at \$38,000.
- There was a profit of \$36,000 from 01/01/2022 through 02/28/2022.
 - February had a profit of \$6,200; the breakdown by fund:
 - General fund is up by \$3,800
 - Highway fund is down by \$1,630
 - Refuse fund is up by \$1,652
 - Sewer fund is down by \$2,362
- Everything looks good; revenues are solid.
- Anticipate a good boost in property tax revenue in the next month or two.
- Sewer fund is doing well.
- Overall, February was a good solid month.
- Unfortunately, there is no interest being made (currently, no one is making any money from interest).
- A request was made by the Mayor if a separate line item could be noted for profits from the 125 festival; it is to be kept under the General fund.

Communications

Fire Chief Joseph Temarantz provided a copy of the recent ISO (Insurance Services Office) fire rating to the Warrior Run Borough Council for review. The lower the number rating means the fire department is performing to higher standards. The rating for the Hanover Township Fire Department (which includes Warrior Run and Sugar Notch) went from a 5 rating to a 4 rating: very good news.

A card from the Ozmina family was received thanking the Borough for the flower arrangement.

Old Business

There are no old business items; therefore, there are no motions.

New Business

A motion to purchase a garbage can from Playworld, for the basketball court, and is to be paid from the General Fund.

1st motion made by: MP

2nd motion made by S. Wengren

	Yes	No	Abstain
S. Wegrzynowicz	<u> </u>	<u> </u>	<u> </u>
S. Wengren	<u> X </u>	<u> </u>	<u> </u>
M. Pilch	<u> X </u>	<u> </u>	<u> </u>
J. Quinn	<u> X </u>	<u> </u>	<u> </u>
L. Carbohn	<u> X </u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

Attorney Aregood Report

- For February 2022, 6 municipal liens were satisfied in the amount of \$571.44 for delinquent sewer payments. In addition, 6 new liens were filed against borough residents for nonpayment of sewer fees; we should expect to see payments within the next 30 to 60 days from these 6 new filings. All liens were placed in record and sent to Borough secretary for filing. As far as the sewer aspect, doing well on the lien side.
- Update on Wootton hearing (held early March): After a 4 ½ hour hearing at the Luzerne County Courthouse with Wootton and his attorney, the Borough won 2 counts (requested 10 counts).
 - The good news is the Borough received judgments; however, Wootton has 30 days in which to make an appeal. If he does appeal, the Borough will have a decision to make. This will go to Commonwealth Court in Harrisburg. There is also the issue of collecting the \$300/per fine, it is not likely Borough will collect this money without further judicial action.
 - Because he lost, he has been getting permits and doing some work; this is what the Borough wants. There was prior discussion (no longer an option), if the Borough can find him some financing, there was the possibility he may tear down the collapsed portion of building. The Borough will either put a lien against the property or take the property (which he is not willing to do). If the Borough were to consider this, could possibly mean the Borough may have to give up another project to do this
 - Code enforcement will be citing Wootton for the shingles coming off the garage and flying on road (states he was not aware this occurred). He did perform roof repairs on the house, and he still needs to do the top of the front porch. The Borough will keep pushing forward with these issues.
- The Borough was cautioned not to isolate one individual; there must be a general enforcement process across the Borough.
- A question was asked regarding the status of the Leiphart property; code enforcement is working on it. The Borough has been to court with

everyone with exception of one resident on Orchard Street and one resident on Beaumont Street. There are multiple issues concerning Dyann Daylida; there has been no contact by the resident even after multiple attempts by the Borough. The Borough will continue to proceed with court action for both individuals.

- Recommendation for a no parking ordinance on Academy Street should be provided by the Chief of the Fire Department. If the Borough is going to mark any area as no parking, which has not been historically marked in the past, the fire department will need to indicate the reason – it cannot be random or without basis. The Borough will alert the Chief of the Fire Department of the recommendation in order for the ordinance to be drafted.

Police Report

Month of February 2022 - Report on file

Mayor Report

1. DGK Insurance manual was received and stored in office. I suggest we should look for alternatives for future quotes for comparison. Copies can be made from this binder.
2. Received email renewing our S.A.M. registration process for second half of our American Relief Fund deposit for 2022. This must be renewed yearly to obtain funding from the government. Third party companies charge \$500 for this service. However, I did the process saving Warrior Run Borough the expense.
3. Thank you to Attorney Pat Aregood & Greg Gulick for their outstanding work on the Wootton case which happened March 2 at the courthouse. The duration was over 4 ½ hours with testimony from Greg Gulick, Colleen O'Brien & myself. Mr. Wootton was found guilty of violating ordinances filed against him. He currently is fixing his roof of which the contractor had to obtain a new permit. He stated that last month, he filed for bankruptcy.
4. We still have a few more violations to schedule with the magistrate's office.

A motion to accept Attorney Aregood’s report, Police report and Mayor’s report.

1st motion made by: S. Wengren 2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz	<u> </u>	<u> </u>	<u> </u>
S. Wengren	<u> X </u>	<u> </u>	<u> </u>
M. Pilch	<u> X </u>	<u> </u>	<u> </u>
J. Quinn	<u> X </u>	<u> </u>	<u> </u>
L. Carbohn	<u> X </u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

Council Final Comment

PNC Bank Account updates: PNC Business Relations was contacted, and the following adjustments were made to the two accounts.

Account ending 6407 (PENNVEST Loan Repayment Account) was established 2005 as an Analysis Business Checking Account.

- The Borough was incurring monthly fees of approximately \$30.00/month (\$25.00/month maintenance fee, recurring charges for printed statements, transactions, minimal amount threshold \$5,000).
- The account was converted to a Business Checking Account.
 - There is no change to existing direct payment to PENNVEST for loan repayment (account and routing numbers did not change).
 - There is no monthly maintenance fee and the Borough should not see recurring charges for printed statements or transactions due to online banking setup in February 2022. The minimal amount threshold for this type of account is \$500.00.
 - A request was made for reimbursement of fees due to February 2022 online banking set up; the Borough will be reimbursed \$62.29 for February/March 2022 fees.

Account ending 9908 (appears on Financials as Sewer O & M Account) was established in 1991 as a savings account; it was upgraded throughout the years to the current Business Premium Money Market Savings Account (by PNC).

- The Borough was incurring a \$2.00 monthly fee for printed statement. The fee started in July 2021; prior to July, there was no fee for printed statements for this account.
 - The Borough will no longer incur this fee due to online banking setup in February 2022.
 - A request was made for reimbursement of fees since July 2021 to present, since the online banking feature for statements was not available to us since February 2022; the Borough will be reimbursed \$18.00 for July 2021 through March 2022 fees.
 - This account will remain a Money Market Savings Account (with no fees).
 - The Secretary and Treasurer are working on changing the name on the Borough financial information to PENNVEST Reserve Account for clarity.

Public Comment

Motion to adjourn

1st motion made by: JQ

2nd motion made by: S. Wengren

	Yes	No	Abstain
Sandy Wegrzynowicz	<u> </u>	<u> </u>	<u> </u>
Sharon Wengren	<u> X </u>	<u> </u>	<u> </u>
Matt Pilch	<u> X </u>	<u> </u>	<u> </u>
John Quinn	<u> X </u>	<u> </u>	<u> </u>
Larry Carbohn	<u> X </u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

Donna Tudgay
 Secretary
 Warrior Run Borough
 Submitted: 03/14/2022