

# **WARRIOR RUN BOROUGH**

**496 Front Street**

**Warrior Run, Pennsylvania 18706**

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## **Council Meeting Minutes**

**March 11, 2024**

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval / Minutes of Previous Meeting

Approval / Treasurer Report from Previous Month

Communications

Public Comment on Tonight's Agenda

Old Business

New Business

Attorney Patrick Aregood Report

Police Report

Mayor's Report

Public Comment

Final Comment

Adjournment

## Council Meeting Minutes March 11, 2024

Roll Call	Present	Not Present
<b>Council Members:</b>		
John Quinn, President	<u>  X  </u>	<u>      </u>
Sandy Wegrzynowicz, Vice-President	<u>  X  </u>	<u>      </u>
Rick Kratz	<u>      </u>	<u>  X  </u>
Matt Pilch	<u>  X  </u>	<u>      </u>
Larry Carbohn	<u>  X  </u>	<u>      </u>
<b>Other Attendees:</b>		
Mayor, Tom Shypulefski	<u>  X  </u>	<u>      </u>
Solicitor, Attorney Patrick Aregood	<u>  X  </u>	<u>      </u>
Secretary, Donna Tudgay	<u>  X  </u>	<u>      </u>

A motion to approve the minutes from the February 12, 2024, Council Meeting.

1<sup>st</sup> motion made by:   LC      2<sup>nd</sup> motion made by   SW  

	Yes	No	Abstain
S. Wegrzynowicz	<u>  X  </u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>  X  </u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>  X  </u>	<u>      </u>	<u>      </u>
J. Quinn	<u>  X  </u>	<u>      </u>	<u>      </u>

Motion passed   X                        Motion failed

A motion to approve the Treasurer’s report from February 1 through February 29, 2024.

1<sup>st</sup> motion made by: MP 2<sup>nd</sup> motion made by SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X

Motion failed       

## Communications

Warrior Run Resident Mary Kelly O’Jevich passed away February 20, 2024.

Warrior Run Borough received a Notice of Payment Liquid Fuels March 2024 from the Pennsylvania State Secretary of Transportation. A payment was received, on March 1, 2024, in the amount of \$16,290.47, in the Warrior Run Borough Highway Aid Fund (Liquid Fuels).

## Public Comment on Tonight’s Agenda - None

## Old Business - None

## New Business

1. A motion to ratify payment, to Michelle Hazleton, CPA, for professional services rendered associated with the 2023 audit of the Warrior Run Borough financial statements and preparation of the DCED-CLGS-30, in the amount of \$3,500.00, to be paid from the General Fund.

1<sup>st</sup> motion made by: LC 2<sup>nd</sup> motion made by MP

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X Motion failed       

2. A motion to approve payment, to the Hanover Area School District for the 50% share cost for crossing guards during the 2022-2023 school year, in the amount of \$8,098.35, to be paid from the General Fund.

1<sup>st</sup> motion made by: LC 2<sup>nd</sup> motion made by SW

S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X Motion failed

3. A motion to ratify payment, to Roto-Rooter for labor-jetting vactor of the pump station on Hanover Street (February 2024), in the amount of \$2,060.00, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: LC    2<sup>nd</sup> motion made by MP

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X                      Motion failed \_\_\_\_\_

4. A motion to approve Councilman R. Kratz, a copy of the Warrior Run Borough QuickBooks database, provided by Karen/Michelle Hazleton, CPA, via a thumb drive provided by Councilman Kratz, for the timeframe 2000 through 2023.

NO MOTION MADE

1<sup>st</sup> motion made by: \_\_\_\_\_    2<sup>nd</sup> motion made by \_\_\_\_\_

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_                      Motion failed \_\_\_\_\_

## **Attorney Aregood Report**

Filed two satisfactions with Wyoming Valley Sanitary Authority (WVSA), in the amounts of \$792.00 and \$341.00 and both were filed with the Luzerne County Prothonotary Office.

Reviewed the letter received regarding the estate of Elmer Lowe. Per the correspondence, there are no surviving beneficiaries, and the will defaults to Blue Chip Farms. Blue Chip Farms is applying as the administrator of the Lowe estate. Warrior Run Borough was notified as being a potential creditor of the estate, due to outstanding taxes. Warrior Run Borough has no interest in serving as the administrator of this estate; therefore, the petition will not be answered by the Borough. The Borough will be paid as the estate progresses and the house is liquidated.

**Police Report** - Month of March 2024 - Report on file

## **Mayor's Report**

Our SAM Number Registration is renewed for 2024 with the Federal Government. SAM stands for System for Award Management; this enables Warrior Run Borough to receive grants and other assistance from the Federal Government. This was a very tedious and time-consuming process to save the Borough additional costs, starting at \$590.00. The Borough incurred no costs for this process. I have processed this registration since 2020 to save the Borough additional expenses.

Magistrate hearing scheduled for tomorrow and next month for citations involving property maintenance. I, along with Code Enforcement Officer Greg Gulick and Attorney Patrick Aregood, will be in attendance.

The Refuse Fee Collection List shows only 50% of the residents have paid the refuse fee (as of 03/11/2024). The deadline is April 6, 2024. It seems every year we must chase residents to pay this fee. No other service provider makes telephone calls to collect their bills yearly. Also adding the fees for code enforcement and attorney fees plus office personnel time, adds up to a costly

proposition. This entity should be addressed as the Borough’s actual cost for refuse fee is more than the original amount owed. This is something Council should address in future work sessions.

**Motion to accept Attorney Aregood, Police and Mayor Reports.**

1<sup>st</sup> motion made by: MP 2<sup>nd</sup> motion made by SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X Motion failed       

**Final Comment**

Councilman Pilch stated we must continue to research grants and look into how the Borough can hook into future warehouses or existing sewer lines. We must work on getting rid of the pump station. Council President Quinn agreed and stated we need start somewhere; approach WVSA and find out where the lines are going to go with the pending new warehouses and contact our local representatives. Attorney Aregood suggested requesting Local Representative, Alec Ryncavage, and State Senator, Lisa Baker, to attend a Council work session to discuss these issues.

**Public Comment**

Resident R. Tattersall: Inquiry on light recently installed on Front Street, it is very bright and annoying.

Council Response (CR): Council was not aware the type of light the utility installed would be different than the existing lighting. The utility company was contacted and they are going to address it. This light is one of a few new recently installed lights which needed to be installed due to dark areas and safety concerns.

## Motion to adjourn

1<sup>st</sup> motion made by: LC      2<sup>nd</sup> motion made by SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

Donna Tudgay, Secretary  
Warrior Run Borough  
Submitted: 03/11/2024