

WARRIOR RUN BOROUGH

496 Front Street

Warrior Run, Pennsylvania 18706

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Council Meeting Minutes

Monday, June 12, 2023

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval / Minutes of Previous Meeting

Approval / Treasurer Report of Previous Month

Communications

Public Comment on Tonight's Agenda

Old Business

New Business

Attorney Patrick Aregood Report

Police Report

Mayor's Report

Public Comment

Final Comment

Adjournment

Council Meeting Minutes Monday, June 12, 2023

Roll Call	Present	Not Present
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Council Members:

Larry Carbohn, President	<u> X </u>	<u> </u>
Sharon Wengren, Vice-President	<u> X </u>	<u> </u>
Sandy Wegrzynowicz	<u> </u>	<u> X </u>
Matt Pilch	<u> X </u>	<u> </u>
John Quinn, Public Works Supervisor	<u> </u>	<u> X </u>

Other Attendees:

Mayor, Tom Shypulefski	<u> X </u>	<u> </u>
Solicitor, Attorney Patrick Aregood	<u> X </u>	<u> </u>
Secretary, Donna Tudgay	<u> X </u>	<u> </u>

A motion to approve the minutes from the May 8, 2023, Meeting.

1st motion made by: MP 2nd motion made by S. Wengren

	Yes	No	Abstain
S. Wengren	<u> X </u>	<u> </u>	<u> </u>
S. Wegrzynowicz	<u> </u>	<u> </u>	<u> </u>
M. Pilch	<u> X </u>	<u> </u>	<u> </u>
J. Quinn	<u> </u>	<u> </u>	<u> </u>
L. Carbohn	<u> X </u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

A motion to approve the Treasurer’s report from April 1 through April 30, 2023 and May 1 through May 31, 2023.

1st motion made by: MP

2nd motion made by S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

Communications

The Borough received a letter of resignation from former Street Department employee, Sean Burrige.

Public Comment on Tonight’s Agenda - None

Old Business

1. A motion to authorize and direct the Council President and Borough Secretary to execute and deliver the certification and request payment, on behalf of the municipality to PennEastern Engineers and Krasavage Construction, for approved project costs as follows:

Payment Request by PennEastern Engineers: \$3,255.00 (submitted 06/07/2023)

Payment Request #4 by Ed Krasavage: \$30,563.52 (submitted 06/07/2023)

All payments will be made from the General Fund, as checks are received and deposited from the Luzerne County Community Development Project (re: Chestnut Street Project, storm drain boxes and paving).

1st motion made by: S. Wengren 2nd motion made by: MP

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

2. A motion to ratify payment to the Commonwealth of Pennsylvania, for the MS4 Waiver Renewal Application and NOI (Notice of Intent) fee, in the amount of \$500.00 to be paid from the General Fund.

1st motion made by: S. Wengren 2nd motion made by: MP

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

New Business

1. A motion to ratify payment to Mesko Glass, for installation of new ¼ plate glass in steel sash window, in the former Legion Building, in the amount of \$335.00, to be paid from the General Fund.

1st motion made by: S. Wengren 2nd motion made by: MP

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

2. A motion to ratify payment to Lowe’s Home Improvement Center, for the purchase of 11 American flags (for telephone poles on Front Street), in the amount of \$549.78, to be paid from the General Fund.

1st motion made by: MP 2nd motion made by S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

3. A motion to pay Main Hardware, for the purchase of supplies for the Street Department (flag mounts, paint, lag bolts), in the amount of \$275.00, to be paid from the General Fund.

1st motion made by: MP 2nd motion made by S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

4. A motion to authorize PennEastern Engineers, LLC to provide professional services for the Hanover Street Storm Sewer Repairs Project. Services include preparing contract documents and PennDOT Highway Occupancy Permit application, assist with reviewing bids and issuance of Notice of Award and Notice to Proceed. Services also include providing a final inspection and assisting with preparing the grant reimbursement submission(s). NOTE: The cost of the services is anticipated to be approximately \$7500.00 to \$10,000.00.

1st motion made by: MP 2nd motion made by S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

5. A motion to approve M & J Excavation, Inc., to finish the paving project, on Short Street, in the amount of \$19,566.00. The funds will be paid from the remaining American Rescue Plan money (General Fund).

1st motion made by: MP 2nd motion made by S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

Attorney Aregood Report

Monsanto/PCB Settlement Fund - Update

Per discussion with the Program Administrator today, the funds are for the general use and benefit of the Borough, without restriction, and the Borough is under no obligation to do monitoring, which the award was based upon. The funds, \$17,414.03, can be directed into the Borough's General Fund.

Ordinance for Property Management (for rental/lease properties)-Update

- A draft copy of the proposed ordinance was provided to Council for review at the next Council Work Session meeting.
- This was discussed, at prior meeting, because of absentee landlordism and some other issues with property maintenance in the Borough, this is the ordinance the Borough should consider requiring a property manager be appointed by a landlord who does not live within 20 miles of the Borough and also put on record, names, addresses and telephone numbers of the contact people so service can be better made, in case there are issues with property maintenance, noise issues, rowdy behaviors. This ordinance is only designed to require the landlord to appoint a manager when they are 20 miles from the corporate limits of the Borough of Warrior Run. The Council was requested to please review and make comment on it; it will then be prepared for ordinance issuance.

Garbage Contract - Update

Per discussion with GLF today, the contract they are operating under was exclusively for a four-year period and it exclusively ends on 12/31/2023. There is no provision for extension. At this point and time, because it is an exclusive franchise picking up garbage within the borough limits, safe way to proceed is to readvertise the bid. Recommend looking at end of July/beginning of August to proceed with process.

O&M Shut Off Letters to Residents Who are Delinquent with Payment-Update

A proposed letter was presented for Council to consider, which basically alert residents who are in serious arrears for sewer and/or O&M accounts, to understand the Borough will be able to tell the authority to shutoff, under the offices of PA American Water Company (PAWC) and Wyoming Valley Sanitary Authority (WVSA) pursuant to the agreement. The letter informs residents there

is a 30-day period to make account current, before process will begin. If a resident has any issues/questions, they can bring it to the Borough, so discussions can be had. The letter is a courtesy letter, it is not process or procedure, to actually do anything immediately, but it is letting residents know it is coming and is authorized by respective companies. In addition, there are lien satisfactions on sewer accounts which indicates there is collections activity taking place on a regular basis, based upon the liens being filed by WWSA.

Police Report - Month of May 2023 - Report on file

Mayor Report

1. It is now official Warrior Run Borough has received an LSA grant to repair the damaged storm drains on Hanover Street. Process has started with proper procedures needed to be followed for state grants. State Representative Alec Ryncavage was very helpful in obtaining this grant along with Senator Lisa Baker. Many hours spent with correspondence with both offices. I personally thank them both as the Warrior Run residents were responsible for these repairs. We worked hard to have PennDot take responsibility.
2. Front Street LSA Grant should be announced soon. Hopefully, a favorable decision for Warrior Run Borough.
3. Letters sent for nonpayment of refuse. Approximate number is 10 residents. Citations will now be issued. Absentee landlords take time to track down. This process is starting to become costly in addition to refuse costs. Also, residents claiming bankruptcy and payments of \$10 per month for the prior year refuse fees only add to the cost.
4. Warrior Run's Memorial Day celebration was a great success. Thank you to Larry Carbohn, Ed Kairo, Eric Eppler, John Quinn & my wife Theresa for assisting with the program. Special shout outs to our outstanding citizens who participated in the program. Rose Nan Pilch, Ellen Karpovich & Tom Price.

5. Speaking of outstanding citizens, Larry Carbohn & Matt Pilch showed great civic & community pride in recognizing Mr. Tom Price who served his country. Privately they purchased a banner to recognize this accomplishment. The Warrior Run Borough had nothing to do with the costs associated with this banner. These two gentlemen should have been applauded for their unselfishness but instead received negativity from various residents. This is totally uncalled for. It amazes me outside personnel constantly applaud our effort in moving our Borough forward yet from a few of our residents we receive negativity, sarcasm, jealousy, instigators, and hatred. It's time the few should assist in the positive effort to make Warrior Run and the world a better place for all.

A motion to accept Attorney Aregood's Report, Police Report and Mayor's report.

1st motion made by: S. Wengren 2nd motion made by: MP

	Yes	No	Abstain
S. Wengren	<u> X </u>	<u> </u>	<u> </u>
S. Wegrzynowicz	<u> </u>	<u> </u>	<u> </u>
M. Pilch	<u> X </u>	<u> </u>	<u> </u>
J. Quinn	<u> </u>	<u> </u>	<u> </u>
L. Carbohn	<u> X </u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

Final Comment

- Council member, Sharon Wengren, made an inquiry regarding the criteria for an individual's name to be included on the Veteran's Memorial Monument.
- Council member, Matt Pilch, made an inquiry regarding the truck traffic coming through the Borough.

Public Comment

L. Matthews: Inquired if M & J Excavation is a new vendor or prior vendor doing paving on Short Street (prior vendor); inquired if a copy of the property maintenance ordinance be provided (will not be available until council has had opportunity to work on it at next work session); inquired on item labeled unclassified in the financial information (Solicitor provided information earlier in meeting regarding item is associated with Monsanto class action settlement).

D. Mynes: Inquired why the Veteran’s Memorial Monument is not handicap accessible (will be addressed); inquired why trees in playground area were cut down instead of branches trimmed (trees are dying, branch trimming will not save trees).

Motion to adjourn

1st motion made by: S. Wengren 2nd motion made by: MP

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

Donna Tudgay
Secretary, Warrior Run Borough
Submitted: 06/12/2023