

Minutes of The Warrior Run
Council Meeting
January 8, 2018

The Warrior Run Council Meeting of 01/08/2018 was held at the Warrior Run Borough Building, Front and Hanover Streets, Warrior Run, PA.

The meeting was called to order by Luke Matthews, who led The Pledge of Allegiance. Roll Call: Larry Carbohn, Rick Kratz, Matt Pilch and John Quinn.

The Minutes of the Council Meeting of 12/11/2017, the Special Council Meeting of 12/27/2017 and the Reorganization Meeting of 01/02/2018 were read by Thomas Kneidinger. The Treasurer's Report from 12/12/2017 to 01/08/2018 was given.

A motion to accept the Minutes of the three meetings and the Treasurer's Report was made by Larry Carbohn, seconded by Rick Kratz, and passed by 5 yes.

COMMUNICATIONS: Luke Matthews read a brief communication from Karen Hazleton, CPA regarding the work that is being done to improve the reporting on the Borough's QuickBooks software.

OLD BUSINESS: The issue of a handicap parking ordinance was discussed. No conclusions were reached on this matter.

DGK INSURANCE – JIM DAVIS: Jim Davis of DGK Insurance presented handouts to council members explaining the 2018 insurance coverage for the Borough. There were no major changes to the insurance coverages provided to the Borough by DGK Insurance.

Jim Davis did go into detail regarding the recent large increase in the State Workman's Compensation (SWIF) premium. He stated that this was the result of a Workman's Compensation claim in the Borough in 2015. There was no letter of separation between the two insurances, which allowed the increase to occur.

Mr. Davis said he could accomplish this letter of separation, which would significantly reduce the SWIF premium. Rick Kratz made a motion for DGK to prepare and approve a letter of separation regarding the Borough's two Workman's Compensation policies, seconded by Matt Pilch, and passed by 5 yes.

Several weeks ago, the Secretary/Treasurer provided the necessary information to Mr. Davis so he could begin to bring about this reduction in premium. Currently, the Borough has a \$6,016.00 invoice from SWIF, which is due on 01/12/2018. There was a motion by Larry Carbohn to pay this invoice, seconded by Rick Kratz and passed by 5 yes. Mr. Davis informed council that the subsequent payments for the year would be reduced to comply with the lower rate schedule.

NEW BUSINESS: The Treasurer stated that he would place advertisements in the two local newspapers, regarding the purchase of 2018 refuse stickers on the last two Saturdays of January of 2018, and the last two Saturdays of February of 2018.

Larry Carbohn made a motion to hire Greg Gulick as the Borough Code Enforcement Officer, seconded by Matt Pilch and passed by 4 yes. Rick Kratz voted "no" on the motion.

Larry Carbohn stated that he contacted Shelly Houk of the Pennsylvania State Association of Boroughs regarding hiring John Quinn as an employee of the Borough. She informed Larry Carbohn that there should be no issues in this regard, since the Borough's population is under 3,000.

Larry Carbohn made a motion to keep the current pay rates for the road crew the same, and to pay \$15.00/hr. for snow removal work, seconded by Rick Kratz, and passed by 4 yes. John Quinn abstained on the motion.

Larry Carbohn made a motion to buy materials to fix three manhole covers in the Borough at \$170.00 each, seconded by Matt Pilch, and passed by 4 yes. John Quinn abstained on the motion.

Larry Carbohn made a motion to purchase one ton of cold patch at approximately \$120.00, seconded by Matt Pilch, and passed by 4 yes. John Quinn abstained on the motion.

Larry Carbohn made a motion to purchase a new blade for the red truck at \$155.00, seconded by Matt Pilch and passed by 4 yes. John Quinn abstained on the motion.

A motion was made by Larry Carbohn to make emergency repairs in the Borough up to \$500.00, seconded by Matt Pilch, and passed by 4 yes. John Quinn abstained on the motion. If this were to occur, council would need to approve the expenditure at the next council meeting.

A motion was made by Larry Carbohn to purchase 22 tons of salt from Cargill, if needed for the Borough this winter season, seconded by Rick Kratz, and passed by 4 yes. John Quinn abstained on the motion.

A motion was made by Larry Carbohn to potentially purchase a new plow at \$1,000.00 for the green truck, seconded by Matt Pilch, and passed by 3 yes. Rick Kratz voted “no,” and John Quinn abstained from the motion.

A motion was made by Larry Carbohn for the Borough to join the Luzerne County Association of Boroughs for the year 2018 for a \$25.00 annual fee, seconded by Matt Pilch and passed by 5 yes.

ATTORNEY AREGOOD’S REPORT: Attorney Aregood provided council with the Hanover Township Ordinance regarding handicap parking, and a summary page showing the procedure Hanover Township follows in this area. Attorney Aregood stated that this could be a guide to council to determine how council decides to deal with handicap parking issues. Council made no decision at this time.

POLICE REPORT: The Hanover Township Police Report for the month ending on 12/31/2017 was read by the Mayor. There were 10 calls, with 5.6 man-hours to handle the calls. These hours do not include time patrolling the Borough.

MAYOR’S REPORT: The Mayor stated he is working to help resolve the fax problem issues that currently exist in the Secretary/Treasurer’s office.

A motion to accept Attorney Aregood’s, the Police and Mayor’s reports was made by Larry Carbohn, seconded by Matt Pilch, and passed by 5 yes.

PUBLIC COMMENT: A resident, Lynette Thieman, brought up some issues regarding handicap parking in the Borough. Council informed the resident that the Borough is in the process to establish procedures for residents to obtain handicap parking areas in the Borough.

Luke Matthews called the council and Attorney Aregood to adjourn to an Executive Session.

After the Executive Session, there was no motion to adjourn the council meeting.