

WARRIOR RUN BOROUGH

496 Front Street

Warrior Run, Pennsylvania 18706

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Council Meeting Minutes

Monday January 10, 2022

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval

Minutes of Previous Meeting

Treasurer's Report

Communications

Old Business

New Business

Attorney Patrick J. Aregood Report

Police Report

Mayor's Report

Public & Final Comment

Adjournment

A motion was made to accept the treasurer’s report from December 13, 2021, to December 31, 2021. (Note: The original motion was 12132021 through 01102022; per Karen Hazleton, the treasurer’s report is reflected through the end of a month.)

1st motion made by: JQ

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u> </u>	<u> </u>	<u> X </u>
S. Wengren (SH)	<u> X </u>	<u> </u>	<u> </u>
M. Pilch (MP)	<u> X </u>	<u> </u>	<u> </u>
J. Quinn (JQ)	<u> X </u>	<u> </u>	<u> </u>
L. Carbohn (LC)	<u> X </u>	<u> </u>	<u> </u>

Motion passed X

Motion failed

A moment of silence was held for the passing of longtime resident, Mary O’Brien, mother of Kerry O’Brien Matthews; a flower arrangement was sent on behalf of the Borough. It was noted longtime resident, Mrs. Maryann Ozmina, is hospitalized.

Communications

A card from the Bath family was received thanking the Borough for the flower arrangement which was sent for former Fire Chief John Bath’s funeral. Appreciation was extended to John Quinn for driving the firetruck during former Fire Chief Bath’s funeral procession.

Fire Chief Joseph Tamarantz attended tonight’s meeting to inquire if there were any questions regarding issues presented at the 01/03/2022 work session meeting. Chief Tamarantz indicated there was positive communication between the members of the Council and Hanover Township Fire Department in the past week and there will be further discussions regarding day-to-day operations. John Quinn stated there will be a meeting to discuss donating the quad to the fire department; Larry stated the quad will be checked over and repairs will be made, if needed, prior to it being donated.

Treasurer Report

Karen Hazleton reported for Michelle Hazleton.

Karen explained the financial health of the Borough is very important; the Warrior Run Borough is doing a great job.

Karen explained the budget will be developed and presented month to month, so the Borough can see variables.

Karen discussed additional items and made suggestions for some cost savings.

As the Borough is working in a different direction with financial management and information, further information will be provided at future meetings

Old Business

A motion was made to advertise the sale of the 2007 GMC Dump truck in The Citizens' Voice and The Times Leader newspapers and will be paid from the General Fund.

1st motion made by: JQ

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made to pay the Great American Insurance policies in the amount of \$5,146 and \$520 and will be paid from the General Fund.

1st motion made by: SH

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made to have Ed Krasavage Construction Company perform the Short Street Project (install storm drain boxes and piping) in the amount of \$17,480. This will be paid from the General Fund with monies being provided by the American Relief Program.

1st motion made by: JQ

2nd motion made by: SA

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made to ratify payment to Linsey Equipment, which is a John Deere dealer for work that was done on the LT133 tractor in the amount of \$355 and will be paid from the General Fund.

1st motion made by: JQ

2nd motion made by: SA

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made to ratify the Swift payment for the Firemen Workmen's Compensation Insurance in the amount of \$4,411 and is to be paid from the General Fund.

1st motion made by: SH

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	_____	_____	<u>X</u>
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made to ratify payment to Rileigh's Outdoor Décor, for the telephone pole bands which hold the Christmas decorations/banners, in the amount of \$457.58 and will be paid from the General Fund.

1st motion made by: MP

2nd motion made by: JQ

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made for any emergency repair work on the Warrior Run Borough trucks and/or Borough equipment should not exceed the amount of \$500.

1st motion made by: JQ

2nd motion made by: SH

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made, due to use of salt on roads to order one triaxle/22 tons, from Cargill, in the amount of \$1900 and will be paid from the General Fund.

1st motion made by: MP

2nd motion made by: SH

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

New Business

A motion was made to have Marconi Electric fix and replace the outside receptacles on the maintenance building and disconnect the live service panel on Front Street in the amount of \$200 and will be paid from the General Fund.

1st motion made by: MP

2nd motion made by: SH

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made to hire Hazleton Business and Payroll Solutions Inc. to process Warrior Run Borough's weekly payroll, monthly billing and maintain the Highway Aid account. The cost of service is \$625 monthly and will be paid from the General Fund.

1st motion made by: SA

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made to purchase Cyber Loss and Liability Insurance Policy through DGK Insurance. After receiving and reviewing the application the final cost will be \$400-\$600 for the year and will be paid from the General Fund.

1st motion made by: MP

2nd motion made by: JQ

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made to repair, service and inspect the quad that is owned by Warrior Run Borough Fire Hall. Once completed, it will be donated to the Hanover Township Fire Department. The amount is unknown currently; it will be paid from the General Fund.

1st motion made by: SH

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	_____	_____	<u>X</u>
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

A motion was made to join 811 (uniform national phone number to access local utility location services before digging occurs.)

1st motion made by: SA

2nd motion made by: MP

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

Attorney Aregood Report

The ads for the dump truck will appear in both newspapers.

Completing preparation for Wooten hearing (schedule for Wednesday 01/11/2022).

Police Report

Month of December 2021 Total Number of Monthly Calls for Service: 9

Report on file.

Mayor Report

1. Working on the application for the cyber insurance emailed to the borough from Great American Insurance. The application will be forwarded to Jim Davis who will inform the Borough of the final cost of this policy.
2. I will process the application for the 811 agreement with the proper departments to avoid possible fines or financial liability for Warrior Run Borough.
3. I have phone calls out to Governor's office to find information on the A.R.P. portal requirements so we are properly reimbursed. This process involves state department, defense department & internal revenue service requirements.
4. I would like to thank my wife Theresa for the tremendous support and time she has given myself and Warrior Run Borough in reorganizing and updating the office to function in accordance with the necessary requirements.
5. I also want to thank Karen and Michele Hazleton plus Donna Tudgay, who have provided great support to provide Warrior Run Borough with outstanding professionalism moving forward. I thank everyone for their time and dedication in the transition period.

A motion was made to accept Attorney Aregood’s report, Police report and Mayor’s report.

1st motion made by: JQ

2nd motion made by: SA

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

Council Final Comment

Larry Carbohn, President, Council announced Thomas Kneidinger, Treasurer/Secretary of Warrior Run Borough, retired the end of December 2021.

Hazleton Business and Payroll Solutions Inc. will process Warrior Run Borough’s monthly billing (including weekly payroll). Donna Tudgay, Secretary, will provide support to Hazleton Business and Payroll Solutions Inc., as needed.

Public Comment – None

Motion was made to adjourn.

1st motion made by: JQ

2nd motion made by: SA

	Yes	No	Abstain
S. Wegrzynowicz (SA)	<u>X</u>	_____	_____
S. Wengren (SH)	<u>X</u>	_____	_____
M. Pilch (MP)	<u>X</u>	_____	_____
J. Quinn (JQ)	<u>X</u>	_____	_____
L. Carbohn (LC)	<u>X</u>	_____	_____

Motion passed X

Motion failed _____

Donna Tudgay
Secretary
Warrior Run Borough
Submitted 1/29/2022