

Minutes of the Warrior Run Borough
Council Meeting
February 11, 2019

The Warrior Run Council Meeting of 02/11/2019 was held at the Warrior Run Borough Building, 496 Front Street, Warrior Run, PA.

The meeting was called to order by Larry Carbohn, who led The Pledge of Allegiance. Roll Call: Rick Kratz, Luke Matthews, John Quinn, and Matt Pilch. Mayor Tom Shypulefski was present.

The Minutes of the Council Meeting of 01/14/2019 were read by Tom Kneidinger. The Treasurer's Report from 01/15/2019 to 02/11/2019 was given.

A motion to accept the Minutes of the previous council meeting and the Treasurer's Report was made by Matt Pilch, seconded by Rick Kratz, and passed by 5 yes.

COMMUNICATIONS: Larry Carbohn read an e-mail dated 02/04/2019 from Chris Goetz of PennDOT regarding the bidding thresholds for 2019, for outside work done in the Borough. No bids are required for a project under \$11,100.00. Above \$11,100.00, and up to \$20,600.00, three phone bids are required. Projects above \$20,600.00 are required to be advertised at least, twice in newspapers and accordance to Borough municipal code.

OLD BUSINESS: Larry Carbohn stated that the decoration poles purchased from Rileigh's in Bethlehem, PA will need pins to help secure the banner poles. Larry Carbohn also stated that once these pins are purchased, Service Electric Cable TV would put up the poles with these pins.

A motion was made by Matt Pilch to purchase 20 pole pins at about \$2.00 per pin from Main Hardware, seconded by John Quinn, and passed by 5 yes.

Rick Kratz inquired how the amounts were determined for the recent grants submitted for two new Borough trucks. Larry Carbohn stated the prices were obtained from Barber Ford.

He also stated he contacted other dealers, and that the type of trucks needed were on backorder, and a delivered price could not be obtained in time to be submitted with the grant application.

Rick Kratz inquired about the cost and the progress of work on the pole barn. Larry Carbohn stated that currently, the work is ongoing with current costs at about \$3,000.00. Larry Carbohn expects the work to be completed for the approved amount of \$3,500.00, in the near future.

There was an extensive discussion about the water problems on the lower end of Beaumont Street and the intersection of Hanover Street.

The discussion included the responsibilities in this area of Warrior Run, Hanover Township, and PennDOT. It was concluded all of the government entities have some responsibility.

It was concluded that John Quinn, the Warrior Run Street Superintendent, be included in any meetings to resolve this situation, due to his detailed knowledge in this area.

There was a general discussion of repairs that could be made to resolve the problems and council decided to contact Paul Pasonick of PennEastern Engineers for his analysis of the situation. A motion to contact Paul Pasonick was made by Rick Kratz, and passed by 3 yes. Matt Pilch voted “no” on the motion and John Quinn “abstained” from the motion.

NEW BUSINESS: Larry Carbohn informed council that Karen Hazleton, CPA has completed the 2018 financial audit of the Borough. Larry stated that Karen Hazleton would postal mail completed copies of the audit for all council members, the mayor and the secretary/treasurer before the next council meeting on 03/11/2019. Karen Hazleton plans to attend the 03/11/2019 Council Meeting to answer questions regarding the 2018 audit.

ATTORNEY AREGOOD’S REPORT: Attorney Aregood provided council with a copy of an “Agreement of Collection Services” from Creditech Collection Solutions of Bangor, PA. Creditech was contacted with regard to the Borough’s situation with past due sewer bills. Attorney Aregood stated he spoke with Creditech personnel and was informed that Creditech is a professional bill collection agency, and usually exceeds a 60% collection rate of past due bills.

The collection fees are about 18%, of the amount collected, but are passed on to the people with past due bills. Creditech handles the total collection process from collection letters to magistrate hearings. All these professional collection procedures would remove or greatly reduce any liability the Borough would have in this process.

A motion was made by Matt Pilch to have the Borough continue in this process of engaging Creditech to collect past due sewer bills, seconded by John Quinn, and passed by 3 yes. Luke Matthews and Rick Kratz voted “no” on the motion.

Attorney Aregood stated that there has been no progress in the Deborah Shannon lawsuit against the Borough.

POLICE REPORT: The Hanover Township Police Report for 01/2019 was read by the Mayor, Tom Shypulefski. There were 11 calls during the month. All calls for service expended 7.1 man hours. Officers also conducted speed enforcement on Hanover Street, resulting in the issuing of 3 speeding violations. Total hours also do not include time spent on routine patrol of the Borough and conducting spot checks at the bus stops.

MAYOR’S REPORT: The Mayor stated that the yearly inspection of Borough fire extinguishers by Cintas, will have an estimated cost of \$43.95.

The Mayor is planning on setting up a meeting between Borough officials, Hanover Township and PennDOT concerning the water problems at the intersection of Beaumont and Hanover Streets. The mayor stated he has contacted Senator Yudichak’s office concerning this problem. His office suggested a plan be formulated to correct the problem in order to apply for a grant. PennDOT will be called to verify the Yudichak office recommendation.

The Mayor stated he has met with representatives from surrounding municipalities, and from Representative Mullery and Senator Yudichak’s office. They are in 100% agreement not to make repairs on a state road. If the Borough would make repairs to a state road, the Borough accepts liability for that road, which includes maintaining or repairing that road to its previous condition. This could cause legal problems for the Borough.

The Mayor concluded that the state number for reporting potholes is 1-800-FIXROAD.

PUBLIC COMMENT: Council informed Dennis Kijek, who owns property on Slope Street, that the Borough has a waiver from the MS4 storm water fees. He was also informed he should receive no sewer bills for his property on Slope St., as long as the property is not occupied and the water is shut off.

A motion to adjourn was made by Rick Kratz, seconded by John Quinn, and passed by 5 yes.