

# **WARRIOR RUN BOROUGH**

**496 Front Street**

**Warrior Run, Pennsylvania 18706**

**Phone: (570) 823-3301 | Fax: (570) 235-6911**

**Email: wrboro@ptd.net**

## **Council Meeting Minutes Monday, December 12, 2022**

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval / Minutes of Previous Meeting

Approval / Treasurer Report of Previous Month

Communications

3<sup>rd</sup> and Final Reading of the 2023 Budget  
Approval / 2023 Budget

Reading of the 2023 Tax Ordinances, Attorney Patrick Aregood  
Approval / 2023 Tax Ordinances

Old Business

New Business

Attorney Patrick Aregood Report

Police Report  
Mayor's Report

Public & Final Comment  
Adjournment

## Council Meeting Minutes Monday, December 12, 2022

Roll Call	Present	Not Present
-----------	---------	-------------

**Council Members:**

Larry Carbohn, President	<u>  X  </u>	<u>      </u>
Sharon Wengren, Vice-President	<u>  X  </u>	<u>      </u>
Sandy Wegrzynowicz	<u>      </u>	<u>  X  </u>
Matt Pilch	<u>  X  </u>	<u>      </u>
John Quinn, Public Works Supervisor	<u>  X  </u>	<u>      </u>

**Other Attendees:**

Mayor, Tom Shypulefski	<u>  X  </u>	<u>      </u>
Attorney, Patrick Aregood	<u>  X  </u>	<u>      </u>
Secretary, Donna Tudgay	<u>  X  </u>	<u>      </u>

A motion to approve the minutes from the November 14, 2022, Meeting.

1<sup>st</sup> motion made by:   MP                        2<sup>nd</sup> motion made by:   JQ  

	Yes	No	Abstain
S. Wengren	<u>  X  </u>	<u>      </u>	<u>      </u>
S. Wegrzynowicz	<u>      </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>  X  </u>	<u>      </u>	<u>      </u>
J. Quinn	<u>  X  </u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>  X  </u>	<u>      </u>	<u>      </u>
Motion passed <u>  X  </u>	Motion failed <u>      </u>		

A motion to approve the Treasurer's report from November 1, 2022, through November 30, 2022.

1<sup>st</sup> motion made by:   S. Wengren                        2<sup>nd</sup> motion made by:   JQ  

	Yes	No	Abstain
S. Wengren	<u>  X  </u>	<u>      </u>	<u>      </u>
S. Wegrzynowicz	<u>      </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>  X  </u>	<u>      </u>	<u>      </u>
J. Quinn	<u>  X  </u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>  X  </u>	<u>      </u>	<u>      </u>
Motion passed <u>  X  </u>	Motion failed <u>      </u>		

## Communications

- An auditor from the State Attorney General’s office will be at the Borough Building on Thursday, 12/22/2022, to complete the annual audit of the prior year’s Liquid Fuels Fund (2021).
- The Borough received \$5,704.00 in the WWSA O & M Sewer account due to the sale of property on Front Street.
- Received communication from Pumping Solutions of Wilkes-Barre, LLC for increase of fees from \$320.00 to \$350.00, for calendar years 2023 through 2025.
- Third (3<sup>rd</sup>) and Final Reading of the 2023 Budget

Motion to approve and accept the 2023 Budget

1<sup>st</sup> motion made by: S. Wengren      2<sup>nd</sup> motion made by: MP

	Yes	No	Abstain
S. Wengren	<u>  X  </u>	<u>      </u>	<u>      </u>
S. Wegrzynowicz	<u>      </u>	<u>      </u>	<u>      </u>
M. Pilch	<u>  X  </u>	<u>      </u>	<u>      </u>
J. Quinn	<u>  X  </u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>  X  </u>	<u>      </u>	<u>      </u>

Motion passed   X        Motion failed       

- Reading of the 2023 Tax Ordinances by Attorney Patrick Aregood

**Tax Ordinance 2022-2**

**WARRIOR RUN BOROUGH ORDINANCE**

AN ORDINANCE OF THE BOROUGH OF WARRIOR RUN, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA FIXING THE TAX RATE FOR THE FISCAL YEAR 2023.

NOW, it is hereby ORDAINED and ENACTED by the Borough of WARRIOR RUN, County of Luzerne, Commonwealth of Pennsylvania; that:

SECTION 1: A tax be and the same is hereby levied on all property within the Borough of WARRIOR RUN subject to taxation for the Borough purposes for the fiscal year 2023 as follows:

GENERAL PURPOSES: Three and Eight tenths (3.8) Mills on each Dollar of assessed valuations.

Making a total tax rate for all Borough purpose of three and eight tenths (3.8) Mills.

SECTION II: Any Ordinance, or part of an Ordinance conflicting with this Ordinance be the same are hereby repealed in-so-far as the same affects this Ordinance.

ORDAINED and ENACTED by the Borough Council of the Borough of WARRIOR RUN, this \_\_\_\_\_ Day of \_\_\_\_\_, 2022

1<sup>st</sup> motion made by: S. Wengren 2<sup>nd</sup> motion made by: MP

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

**Tax Ordinance 2022-3**

**WARRIOR RUN BOROUGH ORDINANCE**

AN ORDINANCE OF THE BOROUGH OF WARRIOR RUN, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA, ENACTING ITS EARNED INCOME TAX ORDINANCE, TO PROVIDE REVENUE BY IMPOSING A TAX OF ONE (1%) PERCENT ON EARNED INCOME TAX RECEIVED AND ON NET PROFIT EARNED (a) BY PERSONS WORKING IN WARRIOR RUN BOROUGH, AND (b) BY PERSONS WHO ARE RESIDENTS OF WARRIOR RUN BOROUGH FOR 2023

NOW, it is hereby ORDAINED and ENACTED by the Borough of WARRIOR RUN, County of Luzerne, Commonwealth of Pennsylvania, that:

SECTION 1: The BOROUGH OF WARRIOR RUN, County of Luzerne and Commonwealth of Pennsylvania, imposes a tax of one (1%) percent levied on earned income received and on net profits earned (a) by persons working within WARRIOR RUN BOROUGH, and (b) by persons who are residents of WARRIOR RUN BOROUGH.

SECTION II: Any Ordinance, or part of an Ordinance conflicting with this Ordinance be and the same are hereby repealed in-so-far as the same affects this Ordinance.

ORDAINED and ENACTED by the Borough Council of the Borough of WARRIOR RUN this \_\_\_\_\_ day of December, 2022.

1<sup>st</sup> motion made by: MP

2<sup>nd</sup> motion made by: S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

**Tax Ordinance 2022-4**

**WARRIOR RUN BOROUGH ORDINANCE**

AN ORDINANCE OF THE BOROUGH OF WARRIOR RUN, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA, REENACTING ITS OCCUPATONAL PRIVILEGE TAX ORDINANCE, TO PROVIDE REVENUE BY IMPOSING A TAX OF TEN (\$10.00) DOLLARS ON OCCUPATIONS ENGAGED IN BY INDIVIDUALS FOR THE PRIVILEGE OF ENGAGING IN SAID OCCUPATIONS WITHIN THE CORPORATE LIMITS OF THE BOROUGH OF WARRIOR RUN, WITHOUT SUBSTANTIAL CHANGE, HAVING BEEN ENACTED UNDER THE AUTHORITY GRANTED AND BEING REENACTED UNDER THE LOCAL TAX ACT OF 1965, ACT 511 EFFECTIVE JANUARY 1, 1966 FOR 2023

NOW, it is hereby ORDAINED and ENACTED by the Borough of WARRIOR RUN, County of Luzerne, Commonwealth of Pennsylvania, that:

SECTION1: The Borough of WARRIOR RUN County of Luzerne and Commonwealth of Pennsylvania, imposes a tax of Ten (\$10.00) Dollars on occupations engaged by individuals for the privilege of engaging in said occupations within the corporate limits or WARRIOR RUN BOROUGH under authority granted by the Local Tax Enabling Act, Act 511 of 1965, effective January 1, 1966 and its amendments. This is a continuance and reenactment of its prior Occupational Privilege Tax Ordinance.

SECTION II: Any Ordinance, or part of an Ordinance conflicting with this Ordinance be and the same are hereby repealed in-so-far as the same affects this Ordinance.

ORDAINED and ENACTED by the Borough Council of the Borough of WARRIOR RUN, this \_\_\_\_\_ day of \_\_\_\_\_, 2022

1<sup>st</sup> motion made by: JQ

2<sup>nd</sup> motion made by: S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

**Tax Ordinance 2022-5**

**WARRIOR RUN BOROUGH ORDINANCE**

AN ORDINANCE OF THE BOROUGH OF WARRIOR RUN, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA, TO PROVIDE REVENUE BY IMPOSING TAX OF ONE (1%) PERCENT LEVIED ON THE PRIVILEGE OF TRANSFERRING REAL ESTATE, INCLUDING MINERALS, TIMBER, NATURAL RESOURCES, AND COALS, "IN PLACE SITUATED IN PART OR IN WHOLE WITHIN THE CORPORATE LIMITS OF WARRIOR RUN BOROUGH, WITHOUT SUBSTANTIAL CHANGE HAVING BEEN ENACTED UNDER THE AUTHORITY GRANTED AND BEING REENACTED UNDER THE LOCAL TAX OF 1965 ACT 511 EFFECTIVE JANUARY 1, 1966". FOR FISCAL YEAR 2023.

NOW, it is hereby ORDAINED and ENACTED by the Borough of WARRIOR RUN, County of Luzerne, Commonwealth of Pennsylvania, that:

SECTION I: The Borough imposes a tax of one (1%) percent levied on the privilege of transferring real estate including minerals, timber natural resources and coal "in place situated in part or whole within the limits of WARRIOR RUN BOROUGH under authority granted by the Local Tax Enabling Act. Act 511 of 1965, effective January 1, 1966, and its amendments". This is a continuance and reenactment of a 1985 Ordinance.

SECTION II: Any Ordinance, or part or an Ordinance conflicting with this Ordinance be and the same are hereby repealed in-so-far as the same affects this Ordinance.

ORDAINED and ENACTED by the Borough Council of the Borough of WARRIOR RUN, this \_\_\_\_\_ day of December, 2022.

1<sup>st</sup> motion made by: MP

2<sup>nd</sup> motion made by: S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

## Old Business

1. A motion to authorize and direct the Council President and Borough Secretary to execute and deliver the certification and request payment, on behalf of the municipality to PennEastern Engineers and Krasavage Construction, for approved project costs as follows:

Payment Request by PennEastern Engineers: \$1,490.00 (submitted 11/21/2022)

Payment Request #3 by Ed Krasavage: \$24,111.03 (submitted 12/08/2022)

All payments will be made from the General Fund, as checks are received and deposited from the Luzerne County Community Development Project (re: Chestnut Street Project, storm drain boxes and paving).

1<sup>st</sup> motion made by: S. Wengren      2<sup>nd</sup> motion made by: MP

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

## New Business

1. A motion to adopt Resolution No. 4 of 2022, Resolution of Warrior Run Borough, County of Luzerne, Commonwealth of Pennsylvania, Approving Public Meeting Rules and Regulations.

1<sup>st</sup> motion made by: JQ      2<sup>nd</sup> motion made by: S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

2. A motion to advertise the 2023 Warrior Run Borough Council Meeting Schedule and 2023 Tax Ordinances, in the Times Leader and Citizens Voice newspapers, to be paid from the General Fund.

1<sup>st</sup> motion made by: JQ      2<sup>nd</sup> motion made by: MP

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

3. A motion to hire Hazleton Business & Payroll Solutions Inc. for the 2023 calendar year, to perform bookkeeping, payroll, and consulting, in the amount of \$625.00 per month (\$7,500.00 annually), to be paid from the General Fund.

1<sup>st</sup> motion made by: MP      2<sup>nd</sup> motion made by: JQ

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

4. A motion to approve Attorney Patrick Aregood to write an insurance request for proposal advertisement for Warrior Run Borough and advertise the proposal in the Times Leader and Citizens Voice newspapers, to be paid from the General Fund.

1<sup>st</sup> motion made by: S. Wengren      2<sup>nd</sup> motion made by: JQ

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

5. A motion for a rate increase, from \$320.00 to \$350.00 per month, to be paid from the Sewer Fund to Pumping Solutions of Wilkes-Barre, for monthly cleaning at the pump station on Hanover Street. The new rate is effective January 1, 2023, through December 31, 2025.

1<sup>st</sup> motion made by: JQ      2<sup>nd</sup> motion made by: S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

6. A motion for an annual premium increase, of \$518.00 for the State Workers Insurance Fund (SWIF) for calendar year 2023, to be paid for from the General Fund.

1<sup>st</sup> motion made by: JQ      2<sup>nd</sup> motion made by: S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

7. A motion to approve the administration costs incurred, to mail letters to the Warrior Run Borough property owners and residents regarding the collection of the 2023 refuse fees and 2023 tax millage increase, to be paid from the General Fund.

1<sup>st</sup> motion made by: JQ      2<sup>nd</sup> motion made by: S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

8. A motion to pay to Roto-Rooter, for emergency services provided on Orchard Street, in the amount of \$1399.00, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: JQ      2<sup>nd</sup> motion made by: S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

**Attorney Aregood Report** – No report

**Police Report** - Month of November 2022 - Report on file

## Mayor Report

Chestnut Street Project is completed for this year and will resume in spring.

I like to thank John Quinn and Larry Carbohn for donating their time with the Christmas decorations. It seems the Facebook page has become the Warrior Run Borough Misinformation Site. This does nothing but provide the residents with misinformation and causes division within the Borough. Like I have stated many times in the past, meetings and the website are where the true facts are stated.

Many thanks to the following:

- A. My wife Theresa on all the extra duties she handles to move the Borough forward. Great job on decorating this meeting room which outsiders always compliment making the Borough look professional.
- B. Amy Carbohn who also assists with extra duties whenever called upon. Knowing Theresa and Amy are available are a tremendous asset to this community.
- C. Fran Moriarity for the holiday decorating spirit showing a great attitude towards the Borough.
- D. Pat Aregood, who is always available for advice and deliver professional services to Warrior Run Borough. I hope everyone realizes what a tremendous asset Pat is to Warrior Run Borough and the progress we have made since his involvement.
- E. Donna Tudgay, who is working diligently behind the scenes to help run this Borough.
- F. Karen Hazleton and staff who process auditing, billing and payroll solutions.
- G. Our Road crew, John Quinn, Larry Carbohn, James McCabe, Sean Burriss, Ed Kairo, and Ted Linkiewicz. They provide a great service to this Borough and take a lot of unnecessary abuse.
- H. Jay Ralston & crew who are always available to lend a helping hand.
- I. Our Residents who care and volunteer their time for Warrior Run projects such as members of the WR 125 Association.
- J. Lastly but most important, our council, Larry, Sharon, Sandy, Matt, and John who have worked with me to move Warrior Run forward in a professional manner. They have put the Borough residents first and deflected untrue posted information, making professional decisions moving the Borough forward. As I stated to everyone, this is a TEAM effort, and we will continue our mission to move Warrior Run Borough forward in years to come.

K. From my wife Theresa & Myself, Happy Holidays & Merry Christmas to everyone present and to all the residents, a Blessed & Healthy New Year!

A motion to accept Police Report and Mayor's report.

1<sup>st</sup> motion made by: JQ      2<sup>nd</sup> motion made by: S. Wengren

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

**Council Final Comment** - We are anticipating Jim Davis, from DGK Insurance, to attend the January 2023 meeting.

**Public Comment** – No comment

### Motion to adjourn

1<sup>st</sup> motion made by: JQ      2<sup>nd</sup> motion made by: MP

	Yes	No	Abstain
S. Wengren	<u>X</u>	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____

Motion passed X      Motion failed \_\_\_\_\_

Donna Tudgay  
Secretary, Warrior Run Borough  
Submitted: 12/12/2022