

# **WARRIOR RUN BOROUGH**

**496 Front Street**

**Warrior Run, Pennsylvania 18706**

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## **Council Meeting Agenda**

**April 8, 2024**

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval / Minutes of Previous Meeting

Approval / Treasurer Report from Previous Month

Communications

Public Comment on Tonight's Agenda

Old Business

New Business

Attorney Patrick Aregood Report

Police Report

Mayor's Report

Public Comment

Final Comment

Adjournment

## Council Meeting Agenda April 8, 2024

**Roll Call** **Present** **Not Present**

**Council Members:**

John Quinn, President	<u>  X  </u>	<u>      </u>
Sandy Wegrzynowicz, Vice-President	<u>  X  </u>	<u>      </u>
Rick Kratz	<u>  X  </u>	<u>      </u>
Matt Pilch	<u>  X  </u>	<u>      </u>
Larry Carbohn	<u>  X  </u>	<u>      </u>

**Other Attendees:**

Mayor, Tom Shypulefski	<u>  X  </u>	<u>      </u>
Solicitor, Attorney Patrick Aregood	<u>  X  </u>	<u>      </u>
Secretary, Donna Tudgay	<u>  X  </u>	<u>      </u>

A motion to approve the minutes from the March 11, 2024, Council Meeting.

1<sup>st</sup> motion made by:   LC        2<sup>nd</sup> motion made by   MP  

	Yes	No	Abstain
S. Wegrzynowicz	<u>  X  </u>	<u>      </u>	<u>      </u>
R. Kratz	<u>      </u>	<u>      </u>	<u>  X  </u>
M. Pilch	<u>  X  </u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>  X  </u>	<u>      </u>	<u>      </u>
J. Quinn	<u>  X  </u>	<u>      </u>	<u>      </u>

Motion passed   X  

Motion failed

A motion to approve the Treasurer's report from March 1 through March 31, 2024.

1<sup>st</sup> motion made by: MP 2<sup>nd</sup> motion made by LC

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

**Communications - None**

**Public Comment on Tonight's Agenda - None**

## Old Business

1. A motion to authorize and direct the Council President and Borough Secretary to execute and deliver the certification and request payment, on behalf of the municipality to PennEastern Engineers and Krasavage Construction, for approved project costs as follows:

Payment Request by PennEastern Engineers: \$8,010.00 (submitted 04/04/2024)

Payment Request #1 by Ed Krasavage: \$31,968.45 (submitted 04/04/2024)

All payments will be made from the General Fund, as checks are received and deposited from the Commonwealth Financing Authority/DCED (re: Hanover Street Storm Drain Infrastructure Project).

1<sup>st</sup> motion made by: LC      2<sup>nd</sup> motion made by: SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

## New Business

1. A motion to approve payment, to Hillman Security & Fire Technologies, for troubleshooting and updating selected cameras in March 2024, in the amount of \$120.00. The payment will be made from the General Fund.

1<sup>st</sup> motion made by: MP      2<sup>nd</sup> motion made by LC

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

2. A motion to approve payment, to Hanover Township Commissioners, for the 2024 license tax notice/annual sewer use fee, in the amount of \$3,030.50. The payment will be made from the Sewer Fund.

1<sup>st</sup> motion made by: LC      2<sup>nd</sup> motion made by SW

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

3. A motion to approve payment, to Wyoming Valley Sanitary Authority for supplying the billing for Q4 2023 Warrior Run Borough Sewer O & M Account, in the amount of \$924.00, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: LC      2<sup>nd</sup> motion made by MP

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

4. A motion to approve payment, to High Tide Technologies, for the annual communication renewal for the Hanover Street pump station, in the amount of \$330.00, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: SW      2<sup>nd</sup> motion made by MP

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

## **Attorney Aregood Report**

An email was received from Wyoming Valley Sanitary Authority (WVSA) looking to determine if Warrior Run Borough wanted to go to an online payment system with WVSA (other boroughs and communities are participating in this service). If Warrior Run Borough decides it wants to pursue this option, the Borough would have to enroll and participate with the Pennsylvania Local Government Investment Trust (PLGIT) for the deposit account. The Borough has explored this in the past. They (PLGIT) would accept the money into the Warrior Run Borough deposit account and distribute the funds to WVSA and then back to the Warrior Run Borough.

Per discussion with the Council President regarding the Warrior Run Borough O & M Sewer Account and the loan for the sewer system (maturation date of the loan payment, is the Borough on target for the final payment, and if not, how far will the Borough be in arrears and what's the alternative if the Borough is in arrears), a request was made for a copy of the original PennVest documents the Borough has, including the amortization schedule when the loan was originated and the actual end date of the project. Once this information is analyzed, including the annual cash flows between now and the end date of the loan, the Borough will be able to decide what needs to be done (if anything) or whether there is a need to increase the current O&M account fees, or refinance at end of loan or if advertised correctly, collect the funds needed and the loan is completed. Attorney Aregood clarified inquiries made by Councilman Kratz there is not a current issue; this a proactive approach to the 2030 maturation date of the loan (need to assess where the Borough is currently at and where it needs to be).

There are two hearings tomorrow at Magistrate Halesy's office tomorrow. Councilman Kratz inquired why it is necessary for the Solicitor and Mayor to attend if the Code Enforcement Officer is attending. The Solicitor attends at the request of the Borough; the Borough requests the Solicitor's attendance due to residents bringing lawyers to some of the proceedings.

## Police Report - Month of March 2024 - Report on file

## Mayor's Report

A personal Thank You to State Representative Alec Ryncavage, who obtained a reimbursement state grant for the replacement of the storm drains on Hanover Street. Also, Thank You to Attorney Patrick Aregood and Larry Carbohn, along with myself, who stayed the course. Many meetings, correspondence, and patience persuaded PennDOT to take responsibility for the damage of the storm drains, despite several negative remarks from residents and a councilman. We saved the borough roughly \$50,000.00 for infrastructure repair. Great work by everyone involving saving taxpayer's capital.

Magistrate hearing scheduled for tomorrow for citations involving property maintenance. I, along with Code Officer Greg Gulick and Attorney Aregood, will be in attendance.

The Refuse Fee list shows 235 of 259 residents paid the refuse fee. The deadline was April 6, 2024; residents not paid after April 6 are in the penalty phase. It seems every year the Borough must pursue residents to pay this fee. After April 30, 2024, delinquent resident accounts will be turned over to the magistrate; this process is costly to the Borough.

## Motion to accept Attorney Aregood, Police and Mayor Reports.

1<sup>st</sup> motion made by: MP

2<sup>nd</sup> motion made by LC

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	_____	_____
R. Kratz	<u>X</u>	_____	_____
M. Pilch	<u>X</u>	_____	_____
L. Carbohn	<u>X</u>	_____	_____
J. Quinn	<u>X</u>	_____	_____

Motion passed X

Motion failed \_\_\_\_\_

## **Final Comment**

Councilman Kratz inquired if there is an ordinance for property managers or management; the ordinance is posted on the Borough's website.

Councilman Kratz inquired on behalf of a Front Street resident, regarding people parking on sidewalks. If the sidewalk becomes damaged because of the other party parking on sidewalk in front of your home, who is responsible. Per Attorney Aregood, it is a civil issue.

Councilman Kratz inquired if there is an ordinance regarding trash cans left on sidewalks after the contractor has emptied the cans (predominantly Front Street). Attorney Aregood stated if the refuse ordinance requires garbage cans be curbside no more than 24 hours prior to scheduled pick up, this is the ordinance. The Borough's current refuse ordinance does not currently state this; further discussion may be warranted at a future work session (additional information of location of garbage cans (under porches, by cars, etc)).

Councilman Kratz stated there was a recent issue regarding UTVs parking at the former Daylida's parking lot; police were contacted regarding noise and general disturbance to local residents.

## **Public Comment**

D. Mynes: Inquired/clarified how many residents paid the refuse fee  
Council Response (CR): 235 of 259 households paid as of 04/06/2024

D. Mynes: Inquired if the Borough Accountant/Treasurer is bonded  
CR: Yes, Tammy Sulewski, is bonded.

## Motion to adjourn

1<sup>st</sup> motion made by: LC 2<sup>nd</sup> motion made by MP

	Yes	No	Abstain
S. Wegrzynowicz	<u>X</u>	<u>      </u>	<u>      </u>
R. Kratz	<u>X</u>	<u>      </u>	<u>      </u>
M. Pilch	<u>X</u>	<u>      </u>	<u>      </u>
L. Carbohn	<u>X</u>	<u>      </u>	<u>      </u>
J. Quinn	<u>X</u>	<u>      </u>	<u>      </u>

Motion passed X

Motion failed       

Donna Tudgay, Secretary  
Warrior Run Borough  
Submitted: 04/08/2024