

WARRIOR RUN BOROUGH

496 Front Street

Warrior Run, Pennsylvania 18706

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Council Meeting Agenda September 9, 2024

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval / Minutes of Previous Meeting

Approval / Amended Minutes from July 8, 2024, Council Meeting

Approval / Treasurer Report from Previous Month

Communications

Public Comment on Tonight's Agenda

Old Business

New Business

Attorney Patrick Aregood Report

Police Report

Mayor's Report

Public Comment

Final Comment

Adjournment

WARRIOR RUN BOROUGH

Council Meeting Agenda

September 9, 2024

Roll Call **Present** **Not Present**

Council Members:

John Quinn, President	_____	_____
Sandy Wegrzynowicz, Vice-President	_____	_____
Rick Kratz	_____	_____
Matt Pilch	_____	_____
Larry Carbohn	_____	_____

Other Attendees:

Mayor, Tom Shypulefski	_____	_____
Solicitor, Attorney Patrick Aregood	_____	_____
Secretary, Donna Tudgay	_____	_____

A motion to approve the minutes from the August 12, 2024, Council Meeting.

1st motion made by: _____ 2nd motion made by _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____

Motion failed _____

A motion to approve the amended minutes from the July 8, 2024, Council Meeting.

1st motion made by: _____ 2nd motion made by _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

A motion to approve the Treasurer’s report from August 1 through August 31, 2024.

1st motion made by: _____ 2nd motion made by _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

Communications

On 08/14/2024, Warrior Run Borough received a listing of 13 properties, from Elite Revenue Solutions, scheduled for sale on 09/26/2024.

On 08/29/2024, Warrior Run Borough received a remittance advice, from the Department of Conservation and Natural Resources (DCNR), in the amount of \$339.62. The payment is in lieu of taxes for 141.51 acres in Warrior Run Borough.

Public Comment on Tonight's Agenda

Old Business

1. A motion to ratify payment to Martins Electrical Services Inc., for emergency call/work to the Hanover Street Pump Station on 08/10/2024, in the amount of \$1108.38, to be paid from the Sewer Fund.

1st motion made by: _____ 2nd motion made by: _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

2. A motion to ratify payment to Draintech, Inc., for emergency call/work to the Hanover Street Pump Station on 08/10/2024, in the amount of \$985.00, to be paid from the Sewer Fund.

1st motion made by: _____ 2nd motion made by: _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

- A motion to ratify payment to Pumping Solutions of Wilkes-Barre, for emergency call/work to the Hanover Street Pump Station on 08/10/2024, in the amount of \$935.00, to be paid from the Sewer Fund.

1st motion made by: _____ 2nd motion made by: _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____

Motion failed _____

New Business

- A motion is needed to approve the removal of interest/penalty fees, for two Warrior Run Borough O & M Sewer Accounts, which were paid in full but were not posted to the accounts upon receipt of payment (both from 2022 for a total amount \$297.00). Payment was received by Warrior Run Borough but there was no communication between Creditech and WVSA to rectify the two accounts.

1st motion made by: _____ 2nd motion made by: _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____

Motion failed _____

2. A motion is needed to approve a request for a refund of a prorated refuse payment, in the amount of \$77.50 to be paid from the Refuse Fund, for a resident who moved from a rental property (334 Brislin Street) on 08/31/2024.

1st motion made by: _____ 2nd motion made by: _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

3. A motion to approve payment to Hanover Area School District, in the amount of \$8,318.98 for crossing guards for the prior school year (2023-2024), to be paid from the General Fund.

1st motion made by: _____ 2nd motion made by: _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

4. A motion is needed to approve a disability parking application for Faye Swortz, 341 Chestnut Street, and the purchase of a sign/pole from Bassler Equipment, to be paid from the General Fund. (The resident paid the \$125.00 application fee.)

1st motion made by: _____ 2nd motion made by: _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

5. A motion to approve Warrior Run Borough Resolution No. 01-2024, authorizing request for the 2025 Community Development Program Grant-Chestnut Street-Road Improvements Project-Phase III (see next page).

The proposed project is the continuation of Warrior Run Borough’s previous Community Development projects, Chestnut Street Road and Storm Sewer Improvements Project Phases I (2021) and Phase II (2024). The project involves full width milling and overlaying Chestnut Street from Front Street to and including a portion of Short Street.

1st motion made by: _____ 2nd motion made by: _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

Warrior Run Borough Resolution No. 01-2024

Authorized Official Resolution

Be it RESOLVED, that Borough of Warrior Run of Luzerne County hereby request a **2025 Community Development Program Grant** of \$ 131,400.00 from the **Luzerne County Office of Community Development** to be used for the Warrior Run Borough – Chestnut Street – Road Improvements Project Phase III .

Be it FURTHER RESOLVED, that the Applicant does hereby designate John Quinn, President of the Borough of Warrior Run Council and Sandy Wegrzynowicz, Vice-President of the Borough of Warrior Run Council as the official(s) to execute all documents and agreements between the Borough of Warrior Run and the **Luzerne County Office of Community Development** to facilitate and assist in obtaining the requested grant.

I, Donna Tudgay, duly qualified Secretary of Borough of Warrior Run, Luzerne County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough of Warrior Run Council at a regular meeting held September 9th, 2024 and said Resolution has been recorded in the Minutes of the Borough of Warrior Run and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Warrior Run, this 9th day of September, 2024.

Borough of Warrior Run
Name of Applicant

Luzerne
County

Donna Tudgay, Warrior Run Borough Secretary

6. A motion to approve a criterion for minimal fee(s) Creditech is to collect, on behalf of Warrior Run Borough, for residents who are delinquent with payment to the Warrior Run Borough O & M Sewer Account.

1st motion made by: _____ 2nd motion made by: _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

Attorney Aregood Report

Status of communication sent to Andy Reilly, CEO, WVSA on 08/19/2024

Police Report - Month of August 2024 - Report on file

Mayor's Report

Motion to accept Attorney Aregood, Police and Mayor Reports.

1st motion made by: _____ 2nd motion made by _____

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____ Motion failed _____

Final Comment

Martins Electrical Services Inc. completed the upgrade and installation to the Hanover Street Pump Station, the week of 08/13/2024.

Advertisement for requests for engineering proposals will be placed in the Citizens Voice, for the Warrior Run Borough 2024 Community Development Program, Chestnut Street Road and Storm Sewer Improvements Project, Phase II, within the next week. Request for proposals (RFPs) will be received by the Warrior Run Borough until 1:00 PM on 10/07/2024; a minimum of three proposals must be received before any received proposals are opened. Upon receipt of the required number of proposals, they will be opened and read aloud at the Council Work Session for consideration at the next Warrior Run Borough Council meeting.

Public Comment

Motion to adjourn

1 st motion made by: _____	2 nd motion made by _____		
	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed _____

Motion failed _____

Donna Tudgay, Secretary
Warrior Run Borough
Submitted: 09/09/2024