

# **WARRIOR RUN BOROUGH**

**496 Front Street**

**Warrior Run, Pennsylvania 18706**

**Phone: (570) 823-3301 | Fax: (570) 235-6911**

**Email: wrboro@ptd.net**

## **Council Meeting Agenda**

**March 10, 2025**

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval / Minutes

Karen Hazleton, CPA

2024 Warrior Run Borough Audit Report Presentation

Communications

Old Business

New Business

Adjournment

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## Council Meeting Agenda

March 10, 2025

Roll Call	Present	Not Present
<b>Council Members:</b>		
John Quinn, President	_____	_____
Sandy Wegrzynowicz, Vice-President	_____	_____
Richard Kratz	_____	_____
Matt Pilch	_____	_____
Larry Carbohn	_____	_____
<b>Other Attendees:</b>		
Auditor, Karen Hazleton, CPA	_____	_____
Solicitor, Attorney Patrick Aregood	_____	_____
Mayor, Tom Shypulefski	_____	_____
Secretary, Donna Tudgay	_____	_____

A motion to approve February 10, 2025, Council Meeting Minutes.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by \_\_\_\_\_

S. Wegrzynowicz

Yes                  No                  Abstain

\_\_\_\_\_                  \_\_\_\_\_                  \_\_\_\_\_

R. Kratz

\_\_\_\_\_                  \_\_\_\_\_                  \_\_\_\_\_

M. Pilch

\_\_\_\_\_                  \_\_\_\_\_                  \_\_\_\_\_

L. Carbohn

\_\_\_\_\_                  \_\_\_\_\_                  \_\_\_\_\_

J. Quinn

\_\_\_\_\_                  \_\_\_\_\_                  \_\_\_\_\_

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

A motion to approve the Treasurer’s report from January 1, 2025, through January 31, 2025.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by \_\_\_\_\_

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

A motion to approve the Treasurer’s report from February 1, 2025, through February 28, 2025.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by \_\_\_\_\_

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## **Karen Hazleton, CPA - 2024 Warrior Run Borough Audit Report Presentation**

## **Communications**

A thank you acknowledgement was received from the Zula/Thomas Families in the recent passing of David Thomas, Boyle Street resident.

On 02/11/2025, Warrior Run Borough received a Municipal Notification, from Guzek Associates, Inc., Consulting Engineering, in reference to Wren Manufacturing, Inc. – Plant No 2., regarding an application submission, to the PA Department of Environmental Protection (PA-DEP), for a facility wide operating permit. The communication was sent to both the Borough and Luzerne County; there is a 30-day comment period for either entity to respond, if they choose to do so.

On 02/21/2025, Warrior Run Borough received a Notice of Payment Liquid Fuels March 2025, in the amount of \$16,303.02, to be paid on 03/03/2025. This amount is a \$334.02 increase from the original anticipated allocation of \$15,969.00 for calendar year 2025.

On 02/24/2025, Warrior Run Borough received a communication from the Pennsylvania Department of Transportation, regarding traffic data collection on municipality owned roads, will be starting March 3, 2025, through November 20, 2025. The location for Warrior Run Borough is listed as Front Street between SR 2010 State Route and Municipal Line.

## **Public Comment on Tonight's Agenda**

### **Old Business**

## New Business

1. A motion to ratify payments, in the amount of \$1,767.00 and \$1,330.00, to the law firm Marshall Dennehey for services rendered through January 2025, in the civil action suit by resident Herbert Wootton against Warrior Run Borough, to be paid from the General Fund. (\$1767.00 for October/2019 matter; \$1330.00 for Selma Wootton estate matter)

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by \_\_\_\_\_

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

2. A motion is needed to approve payment, in the amount of \$2,400.00 to Pumping Solutions of Wilkes-Barre, for repair work required for the spare pump (for the Hanover Street Pump Station), to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by \_\_\_\_\_

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

# Attorney Aregood Report

**Police Report** - Month of February 2025 - Report on file

# Mayor Report

A motion to accept Attorney Aregood’s Report, Police Report, and Mayor’s Report.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by \_\_\_\_\_

	Yes	No	Abstain
S. Wegrzynowicz	_____	_____	_____
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

# Final Comment

As of 03/08/2025, refuse fee payment collection total is \$39,680.00; the service is budgeted for \$80,777.00. Payment is due by March 31, 2025; the fee is \$310.00 and is payable by check or money order, to the Warrior Run Borough Refuse Fund. Cash payments ARE NOT accepted.

Warrior Run Borough was made aware of a discrepancy involving the Tax Collector’s compensation status for calendar year 2024. The Tax Collector is an elected official of the Borough and is to be paid an employee. Due to a miscommunication, the Tax Collector was paid as a subcontractor in 2024, resulting in specific payroll taxes not being paid on behalf of the employee. The issue only affected calendar year 2024; the issue was corrected for calendar year 2025. The Borough is waiting for the amount of taxes due to reimburse the employee, who paid taxes which were the Borough’s responsibility.

# Public Comment

## Motion to adjourn

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by \_\_\_\_\_

Sandy Wegrzynowicz

Yes

No

\_\_\_\_\_

\_\_\_\_\_

Richard Kratz

\_\_\_\_\_

\_\_\_\_\_

Matt Pilch

\_\_\_\_\_

\_\_\_\_\_

Larry Carbohn

\_\_\_\_\_

\_\_\_\_\_

John Quinn

\_\_\_\_\_

\_\_\_\_\_

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

Donna Tudgay  
Secretary, Warrior Run Borough  
Submitted: 03/10/2025