

# **WARRIOR RUN BOROUGH**

**496 Front Street**

**Warrior Run, Pennsylvania 18706**

**Phone: (570) 823-3301 | Fax: (570) 235-6911**

**Email: wrboro@ptd.net**

## **Council Meeting Agenda**

**January 12, 2026**

Notice: This meeting will be electronically recorded.

Meeting Called to Order

Pledge of Allegiance

Roll Call

Executive Session

Approval / Minutes of Previous Meeting

Approval/ Minutes of Special Meeting

Approval / Treasurer Report from Previous Month

Communications

Public Comment on Tonight's Agenda

Council Seat Vacancy

Old Business

New Business

Attorney Aregood Report

Police Report

Mayor's Report

Public Comment

Final Comment

Adjournment

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## Council Meeting Agenda

### January 12, 2026

Notice: This meeting will be electronically recorded.

<b>Roll Call</b>	<b>Present</b>	<b>Not Present</b>
<b>Council Members:</b>		
John Quinn, President	_____	_____
Larry Carbohn, Vice-President	_____	_____
Matt Pilch	_____	_____
Rick Kratz	_____	_____
<b>Other Attendees:</b>		
Solicitor, Attorney Patrick Aregood	_____	_____
Mayor, Tom Shypulefski	_____	_____
Secretary, Donna Tudgay	_____	_____

## Executive Session

with Attorney James D Greco, from Marshall Dennehey, P.C.

A motion to approve December 8, 2025, Council Meeting Minutes.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

Yes                  No                  Abstain

R. Kratz                                  \_\_\_\_\_                  \_\_\_\_\_                  \_\_\_\_\_

M. Pilch                                    \_\_\_\_\_                  \_\_\_\_\_                  \_\_\_\_\_

L. Carbohn                                \_\_\_\_\_                  \_\_\_\_\_                  \_\_\_\_\_

J. Quinn                                    \_\_\_\_\_                  \_\_\_\_\_                  \_\_\_\_\_

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

A motion to approve December 18, 2025, Special Council Meeting Minutes.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

Yes                  No                  Abstain

R. Kratz

\_\_\_\_\_

M. Pilch

\_\_\_\_\_

L. Carbohn

\_\_\_\_\_

J. Quinn

\_\_\_\_\_

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

A motion to approve the Treasurer's report from December 1, 2025, through December 31, 2025.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

Yes                  No                  Abstain

R. Kratz

\_\_\_\_\_

M. Pilch

\_\_\_\_\_

L. Carbohn

\_\_\_\_\_

J. Quinn

\_\_\_\_\_

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## Communications

On 12/18/2025, Warrior Run Borough received an email communication from the Commonwealth Financing Authority (CFA) regarding the LSA Statewide Program. Warrior Run Borough was awarded a grant, in the amount of \$408,000.00, for the Front Street Improvements/Paving Project. The Borough is waiting for follow-up communication from CFA regarding the next steps in the process.

## Public Comment on Tonight's Agenda

## Council Seat Vacancy

**Attorney Aregood to Ask Mayor for Motion to Fill Vacant Council Seat**

**Mayor asks for Motion to Fill Vacant Council Position**

**Motion for \_\_\_\_\_ to Fill Vacant Council Position**

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## **Swearing in of Newly Appointed Council Person by Mayor Tom Shypulefski.**

**After swearing in of newly appointed Council Person, \_\_\_\_\_, the Mayor turns the meeting over to the President of Council.**

## **Old Business**

Jim Davis, from DGK Insurance, was scheduled to attend tonight's Council Meeting. Council requested Mr. Davis attend a future council meeting, prior to the 2027 insurance package renewal. Per Mr. Davis, the application process starts 120 days ahead of the current expiration date. The secretary will contact Mr. Davis after tonight's meeting to request his attendance at the August 10, 2026, council meeting.

1. A motion to approve payment, in the amount of \$7,698.00 to DGK Insurance, for the 2026 general liability/excess coverage insurance premium by Astra Insurance for the Warrior Run Borough, to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

2. A motion to ratify approve payment, in the amount of \$735.00 to Encova Insurance, for 2026 workman compensation insurance premium for Warrior Run Borough, to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## New Business

1. A motion to ratify payment, in the amount of \$250.00 to DGK Insurance, for the 2026 bond insurance premium for the Warrior Run Borough Secretary, to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

2. A motion to ratify payment, in the amount of \$230.10 to Times Leader newspaper, for an advertisement in December 2025 (2026 Warrior Run Borough Council Meeting Schedule and 12182025 Special Meeting Notice for Warrior Run Borough Council/Final Reading-Budget Adoption), to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

3. A motion to ratify payment, in the amount of \$230.80 to Citizens Voice Newspaper, for an advertisement in December 2025 (2026 Warrior Run Borough Council Meeting Schedule and 12182025 Special Meeting Notice for Warrior Run Borough Council/Final Reading-Budget Adoption), to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

4. A motion to ratify payment, in the amount of \$430.00 to Pumping Solutions of Wilkes-Barre, for an auto selector switch assembly for #2 pump and additional maintenance performed at the Hanover Street Pump Station in the month of December 2025, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

5. A motion is needed to ratify payment, in the amount of \$924.00 to Wyoming Valley Sanitary Authority (WVSA), for Warrior Run Borough O & M 2025 3<sup>rd</sup> quarter billing, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

6. A motion to authorize and direct the Council President and Borough Secretary to execute and deliver the second certification and request payment, to PennEastern Engineers on behalf of the municipality to RLE Enterprises, for approved project costs in the amount of \$26,888.87. The payment will be made from the General Fund, upon receipt of the check (and deposit) from the Luzerne County Community Development Project (re: Warrior Run Borough 2025 Community Development Program, Chestnut Street Road and Storm Sewer Improvements Project/Phase II).

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

7. A motion to ratify payment to R.J. Walker Co. in the amount of \$4,195.56, for replacement of the boiler and water heater for the Borough Building in December 2025, to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

8. A motion to ratify payment in the amount of \$2,060.00, to be paid to Roto-Rooter for routine maintenance completed in November 2025, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

9. A motion to ratify payment in the amount of \$2,860.00, to be paid to Green Mountain Excavating and bulk hauling for road deicer material, to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

10. Motions to approve payment of the following recurring expenditures, per the 2026 Warrior Run Borough Approved Budget, for calendar year 2026.

10a. Warrior Run Borough Tax Collector office (bond insurance, internet service, bill printing, ink, paper, postage) to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

10b. Warrior Run Borough Administration Office/Building (general office expenditures, internet/telephone/security/heat/sewage/water services,) to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

10c. Warrior Run Borough General Services (police, fire, playground and memorial maintenance) to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

10d. Warrior Run Borough General Services (refuse collection) to be paid from the Refuse Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

10e. Warrior Run Borough General Services (streetlights) to be paid from the Highway Aid Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

10f. Warrior Run Borough Street Department, up to \$300.00/week as needed, for general maintenance expenses (gas, equipment belts, hoses, etc), to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

10g. Warrior Run Borough Street Department, up to \$1500.00 as needed, for emergency repairs, to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

10h. Pumping Solutions of Wilkes-Barre, PA, for maintenance of the Warrior Run Borough / Hanover Street Pump Station, in the amount of \$605.00/month for maintenance and up to an additional \$1000.00 as needed, for emergency work repairs, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## Attorney Aregood Report

**Police Report** - Month of December 2025 - Report on file

## Mayor Report

A motion to accept Attorney Aregood's Report, Police Report, and Mayor's Report.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
R. Kratz	_____	_____	_____
M. Pilch	_____	_____	_____
L. Carbohn	_____	_____	_____
_____ (new council member)	_____	_____	_____
J. Quinn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## Final Comment

As of 01/10/2026, a total of \$13,950.00 has been collected for the 2026 Refuse Fee (45 units/approximately 17%).

- Letters were sent to Warrior Run Borough property owners/residents, the first week of December 2025, as a reminder of the refuse fee for the 2026 calendar year is \$310.00; payment is due, in full, by March 31, 2026. The letter is posted on the Borough website <https://wrboro.org/> (Home page/Garbage-Refuse) with additional information regarding payment instructions and late fees for payments made after March 31, 2026.

Warrior Run Borough was notified, by the Luzerne County of Recorder and Deeds regarding an underpayment made in November 2025 of the Local Realty Transfer Tax Distribution, in the amount of \$64,473.29. The tax distribution reflects the municipality's share of a taxable transfer transaction at the property located at 1055 Hanover LLC (former Sear's warehouse).

## Public Comment

### Motion to adjourn

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

R. Kratz  
M. Pilch  
L. Carbohn  
\_\_\_\_\_(new council member)  
J. Quinn

Yes	No	Abstain
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

Donna Tudgay, Secretary  
Submitted: 01/12/2026