

# **WARRIOR RUN BOROUGH**

**496 Front Street**

**Warrior Run, Pennsylvania 18706**

**Phone: (570) 823-3301 | Fax: (570) 235-6911**

**Email: wrboro@ptd.net**

## **Council Meeting Agenda Monday, December 12, 2022**

Meeting Called to Order

Pledge of Allegiance

Roll Call

Approval / Minutes of Previous Meeting

Approval / Treasurer Report of Previous Month

Communications

3<sup>rd</sup> and Final Reading of the 2023 Budget  
Approval / 2023 Budget

Reading of the 2023 Tax Ordinances, Attorney Patrick Aregood  
Approval / 2023 Tax Ordinances

Old Business

New Business

Attorney Patrick Aregood Report

Police Report  
Mayor's Report

Public & Final Comment  
Adjournment

## Council Meeting Agenda Monday, December 12, 2022

Roll Call	Present	Not Present
-----------	---------	-------------

**Council Members:**

Larry Carbohn, President	_____	_____
Sharon Wengren, Vice-President	_____	_____
Sandy Wegrzynowicz	_____	_____
Matt Pilch	_____	_____
John Quinn, Public Works Supervisor	_____	_____

**Other Attendees:**

Mayor, Tom Shypulefski	_____	_____
Attorney, Patrick Aregood	_____	_____
Secretary, Donna Tudgay	_____	_____

A motion to approve the minutes from the November 14, 2022, Meeting.

1<sup>st</sup> motion made by: \_\_\_\_\_      2<sup>nd</sup> motion made by \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

A motion to approve the Treasurer’s report from November 1, 2022, through November 30, 2022.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## Communications

- An auditor from the State Attorney General’s office will be at the Borough Building on Thursday, 12/22/2022, to complete the annual audit of the prior year’s Liquid Fuels Fund (2021).
- 3<sup>rd</sup> and Final Reading of the 2023 Budget
- Motion to approve and accept the 2023 Budget

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

**Tax Ordinance 2022-2**

**WARRIOR RUN BOROUGH ORDINANCE**

AN ORDINANCE OF THE BOROUGH OF WARRIOR RUN, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA FIXING THE TAX RATE FOR THE FISCAL YEAR 2023.

NOW, it is hereby ORDAINED and ENACTED by the Borough of WARRIOR RUN, County of Luzerne, Commonwealth of Pennsylvania; that:

SECTION 1: A tax be and the same is hereby levied on all property within the Borough of WARRIOR RUN subject to taxation for the Borough purposes for the fiscal year 2023 as follows:

GENERAL PURPOSES: Three and Eight tenths (3.8) Mills on each Dollar of assessed valuations.

Making a total tax rate for all Borough purpose of three and eight tenths (3.8) Mills.

SECTION II: Any Ordinance, or part of an Ordinance conflicting with this Ordinance be the same are hereby repealed in-so-far as the same affects this Ordinance.

ORDAINED and ENACTED by the Borough Council of the Borough of WARRIOR RUN, this \_\_\_\_\_ Day of \_\_\_\_\_, 2022

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

**Tax Ordinance 2022-3**

**WARRIOR RUN BOROUGH ORDINANCE**

AN ORDINANCE OF THE BOROUGH OF WARRIOR RUN, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA, TO PROVIDE REVENUE BY IMPOSING TAX OF ONE (1%) PERCENT LEVIED ON THE PRIVILEGE OF TRANSFERRING REAL ESTATE, INCLUDING MINERALS, TIMBER, NATURAL RESOURCES, AND COALS, "IN PLACE SITUATED IN PART OR IN WHOLE WITHIN THE CORPORATE LIMITS OF WARRIOR RUN BOROUGH, WITHOUT SUBSTANTIAL CHANGE HAVING BEEN ENACTED UNDER THE AUTHORITY GRANTED AND BEING REENACTED UNDER THE LOCAL TAX OF 1965 ACT 511 EFFECTIVE JANUARY 1, 1966". FOR FISCAL YEAR 2023.

NOW, it is hereby ORDAINED and ENACTED by the Borough of WARRIOR RUN, County of Luzerne, Commonwealth of Pennsylvania, that:

SECTION I: The Borough imposes a tax of one (1%) percent levied on the privilege of transferring real estate including minerals, timber natural resources and coal "in place situated in part or whole within the limits of WARRIOR RUN BOROUGH under authority granted by the Local Tax Enabling Act. Act 511 of 1965, effective January 1, 1966, and its amendments". This is a continuance and reenactment of a 1985 Ordinance.

SECTION II: Any Ordinance, or part or an Ordinance conflicting with this Ordinance be and the same are hereby repealed in-so-far as the same affects this Ordinance.

ORDAINED and ENACTED by the Borough Council of the Borough of WARRIOR RUN, this \_\_\_\_\_ day of December, 2022.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

**Tax Ordinance 2022-4**

**WARRIOR RUN BOROUGH ORDINANCE**

AN ORDINANCE OF THE BOROUGH OF WARRIOR RUN, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA, ENACTING ITS EARNED INCOME TAX ORDINANCE, TO PROVIDE REVENUE BY IMPOSING A TAX OF ONE (1%) PERCENT ON EARNED ICOME TAX RECEIVED AND ON NET PROFIT EARNED (a) BY PERSONS WORKING IN WARRIOR RUN BOROUGH, AND (b) BY PERSONS WHO ARE RESIDENTS OF WARRIOR RUN BOROUGH FOR 2023

NOW, it is hereby ORDAINED and ENACTED by the Borough of WARRIOR RUN, County of Luzerne, Commonwealth of Pennsylvania, that:

SECTION 1: The BOROUGH OF WARRIOR RUN, County of Luzerne and Commonwealth of Pennsylvania, imposes a tax of one (1%) percent levied on earned income received and on net profits earned (a) by persons working within WARRIOR RUN BOROUGH, and (b) by persons who are residents of WARRIOR RUN BOROUGH.

SECTION II: Any Ordinance, or part of an Ordinance conflicting with this Ordinance be and the same are hereby repealed in-so-far as the same affects this Ordinance.

ORDAINED and ENACTED by the Borough Council of the Borough of WARRIOR RUN this \_\_\_\_\_ day of December, 2022.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

**Tax Ordinance 2022-5**

**WARRIOR RUN BOROUGH ORDINANCE**

AN ORDINANCE OF THE BOROUGH OF WARRIOR RUN, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA, REENACTING ITS OCCUPATONAL PRIVILEGE TAX ORDINANCE, TO PROVIDE REVENUE BY IMPOSING A TAX OF TEN (\$10.00) DOLLARS ON OCCUPATIONS ENGAGED IN BY INDIVIDUALS FOR THE PRIVILEGE OF ENGAGING IN SAID OCCUPATIONS WITHIN THE CORPORATE LIMITS OF THE BOROUGH OF WARRIOR RUN, WITHOUT SUBSTANTIAL CHANGE, HAVING BEEN ENACTED UNDER THE AUTHORITY GRANTED AND BEING REENACTED UNDER THE LOCAL TAX ACT OF 1965, ACT 511 EFFECTIVE JANUARY 1, 1966 FOR 2023

NOW, it is hereby ORDAINED and ENACTED by the Borough of WARRIOR RUN, County of Luzerne, Commonwealth of Pennsylvania, that:

SECTION1: The Borough of WARRIOR RUN County of Luzerne and Commonwealth of Pennsylvania, imposes a tax of Ten (\$10.00) Dollars on occupations engaged by individuals for the privilege of engaging in said occupations within the corporate limits or WARRIOR RUN BOROUGH under authority granted by the Local Tax Enabling Act, Act 511 of 1965, effective January 1, 1966 and its amendments. This is a continuance and reenactment of its prior Occupational Privilege Tax Ordinance.

SECTION II: Any Ordinance, or part of an Ordinance conflicting with this Ordinance be and the same are hereby repealed in-so-far as the same affects this Ordinance.

ORDAINED and ENACTED by the Borough Council of the Borough of WARRIOR RUN, this \_\_\_\_\_ day of \_\_\_\_\_, 2022

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## Old Business

1. A motion to authorize and direct the Council President and Borough Secretary to execute and deliver the certification and request payment, on behalf of the municipality to PennEastern Engineers and Krasavage Construction, for approved project costs as follows:

Payment Request by PennEastern Engineers: \$1,490.00 (submitted 11/21/2022)

Payment Request #3 by Ed Krasavage: \$24,111.03 (submitted 12/08/2022)

All payments will be made from the General Fund, as checks are received and deposited from the Luzerne County Community Development Project (re: Chestnut Street Project, storm drain boxes and paving).

1<sup>st</sup> motion made by: \_\_\_\_\_ 2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## New Business

1. A motion to adopt Resolution No. 4 of 2022, Resolution of Warrior Run Borough, County of Luzerne, Commonwealth of Pennsylvania, Approving Public Meeting Rules and Regulations.

1<sup>st</sup> motion made by: \_\_\_\_\_ 2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_ Motion failed \_\_\_\_\_

2. A motion to advertise the 2023 Warrior Run Borough Council Meeting Schedule and 2023 Tax Ordinances, in the Times Leader and Citizens Voice newspapers, to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_ 2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_ Motion failed \_\_\_\_\_

3. A motion to hire Hazleton Business & Payroll Solutions Inc. for the 2023 calendar year, to perform bookkeeping, payroll, and consulting, in the amount of \$625.00 per month (\$7,500.00 annually), to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_ 2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_ Motion failed \_\_\_\_\_

4. A motion to approve Attorney Patrick Aregood to write an insurance request for proposal advertisement for Warrior Run Borough, and advertise the proposal in the Times Leader and Citizens Voice newspapers, to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_ 2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_ Motion failed \_\_\_\_\_

5. A motion for a rate increase, from \$320.00 to \$350.00 per month, to be paid from the Sewer Fund to Pumping Solutions of Wilkes-Barre, for monthly cleaning at the pump station on Hanover Street. The new rate is effective January 1, 2023, through December 31, 2025.

1<sup>st</sup> motion made by: \_\_\_\_\_ 2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_ Motion failed \_\_\_\_\_

6. A motion for an annual premium increase, of \$518.00 for the State Workers Insurance Fund (SWIF) for calendar year 2023, to be paid for from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_ 2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_ Motion failed \_\_\_\_\_

7. A motion to approve the administration costs incurred, to mail letters to the Warrior Run Borough property owners and residents regarding the collection of the 2023 refuse fees and 2023 tax millage increase, to be paid from the General Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_ 2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_ Motion failed \_\_\_\_\_

8. A motion to pay to Roto-Rooter, for emergency services provided on Orchard Street, in the amount of \$1399.00, to be paid from the Sewer Fund.

1<sup>st</sup> motion made by: \_\_\_\_\_ 2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_ Motion failed \_\_\_\_\_

## Attorney Aregood Report

**Police Report** - Month of November 2022 - Report on file

## Mayor Report

A motion to accept Attorney Aregood's Report, Police Report and Mayor's report.

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

## Council Final Comment

## Public Comment

## Motion to adjourn

1<sup>st</sup> motion made by: \_\_\_\_\_

2<sup>nd</sup> motion made by: \_\_\_\_\_

	Yes	No	Abstain
S. Wengren	_____	_____	_____
S. Wegrzynowicz	_____	_____	_____
M. Pilch	_____	_____	_____
J. Quinn	_____	_____	_____
L. Carbohn	_____	_____	_____

Motion passed \_\_\_\_\_

Motion failed \_\_\_\_\_

Donna Tudgay  
Secretary, Warrior Run Borough  
Submitted: 12/12/2022